

**SPECIAL MEETING – APRIL 03, 2023 – DAY TOWN BOARD
UNAPPROVED MINUTES
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A SPECIAL MEETING of the Town Board of the Town of Day, County of Saratoga, State of New York, was held in the Day Town Hall, 1650 North Shore Road, Hadley, New York, on April 03, 2023.

Supervisor Diana Edwards called the meeting to order at 10:00 am with the following Board members present: Councilman Curt Schreiner, Councilwoman Lorraine Newton, Councilman Joe Flacke and Councilman George Lembo.

Supervisor Diana Edwards explained that the purpose of this meeting was to appoint a new Code Enforcement Officer for the Town of Day and to discuss the possible changing of some fees. One was to amend Zoning Board fees for commercial structures. The other fees are regarding permits for sheds and fences given out by the Code Enforcement Officer.

Supervisor Diana Edwards reports that it has been difficult finding someone who has the certifications necessary for the job. Councilman Joe Flacke has worked with Albert Brooks before. Albert Brooks is also the CEO for Corinth and Hadley and has many years of experience. He lives in Hadley and would check in every day. The Town Engineer will be in on Wednesday (04/05) to go over everything with him and answer questions. Albert Brooks has worked for Hadley as their Code Enforcement Officer for 29 years.

Supervisor Diana Edwards pointed out that it is tough to find certified applicants.

Supervisor Diana Edwards informed those present that Town Engineer Garry Robinson has recommended the Town have fence and shed permits. People are putting sheds and fences where they should not.

Councilman Curt Schreiner feels that raising Zoning fees is reasonable – intent of fees is to help pay for work of inspector. Supervisor Diana Edwards also would like to raise fees.

Councilman Curt Schreiner would recommend reconsidering fees every five years.

Supervisor Diana Edwards agrees that we do not have to raise fees regularly.

Councilman Joe Flacke asked whether we need to have a fence/shed permit – are we being to restrictive.

Councilman Curt Schreiner pointed out that there have been times when the Town has had to make people remove items.

Any shed larger than 100 square feet requires a permit.

Councilman George Lembo wants a CEO that shows flexibility.

Councilwoman Lorraine Newton explained to Councilman George Lembo that the Zoning Board can handle it. The Code Enforcement Officer can deny a permit and send the matter to the Zoning Board of Appeals.

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A proposed resolution to implement a building permit for fences was pulled.

Supervisor Diana Edwards advised those present the Tina Seibert has resigned as budget officer.

Motion, made by Councilman Curt Schreiner, seconded by Councilman George Lembo, to **approve** the following resolutions:

Resolution #2023-30 to appoint Albert Brooks as Code Enforcement Officer for the Town of Day with the first day of employment to commence on the afternoon of Monday, April 03, 2023.

Resolution #2023-31 to implement a building permit for a shed and add it (no charge for under square feet or less) to the Building Permit Fee schedule.

Resolution #2023-32 to amend the Zoning Board fees for “commercial” from \$60.00 to \$150.00.

Motion, made by Councilman Curt Schreiner, seconded by Councilwoman Lorraine Newton, to **adjourn** this Special Meeting of the Day Town Board was made at 10:52am. Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilwoman Lorraine Newton, Councilman Joe Flacke and Councilman George Lembo.

Carried 5 – 0

Carol Vaillancourt
Town Clerk