

**REGULAR MEETING – AUGUST 08, 2022 - DAY TOWN BOARD
UNAPPROVED MINUTES
PAGE 01 OF 04**

A REGULAR MEETING of the Town Board of the Town of Day, County of Saratoga, State of New York, was held in the Day Town Hall, 1650 North Shore Road, Hadley NY 12835 on August 08, 2022.

The meeting was called to order by Supervisor Diana Edwards at 7:00pm with the following answering roll call: Councilman Curt Schreiner, Councilwoman Lorraine Newton, Councilman George Lembo, Highway Superintendent Lehman Allen, Jr. and Attorney Matt Fuller.

Absent: Councilman Jeff Gray and Liaison to the Hudson River-Black River Regulating District Dave Cox.

Pledge of Allegiance.

Motion, made by Councilwoman Lorraine Newton, seconded by Councilman George Lembo, to **approve** the minutes from the July 11, 2022 Regular Meeting.

Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilwoman Lorraine Newton and Councilman George Lembo.

Carried 4 – 0

Motion, made by Councilman Curt Schreiner, seconded by Councilwoman Lorraine Newton, to **approve** the minutes from the July 25, 2022 Special Meeting.

Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilwoman Lorraine Newton and Councilman George Lembo.

Carried 4 – 0

Motion, made by Councilwoman Lorrain Newton, seconded by Councilman George Lembo, to **approve** the audited abstracts as follows:

#312-317	Highway Fund	\$14,163.98
#318-320	Trust & Agency Fund	3,204.39
#321-347	General Fund	26,457.87

Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilwoman Lorraine Newton and Councilman George Lembo.

Carried 4 – 0

Motion, made by Councilman Curt Schreiner, seconded by Councilwoman Lorraine Newton, to **approve** August reports as follows: Town Justice, Town Clerk, and Supervisor, CEO and June & July from Assessor.

Bank reconciliations for Genl., H/W, Payroll/A/P and Town Clerk/Tx. Col.

Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilwoman Lorraine Newton and Councilman George Lembo.

Carried 4 – 0

**REGULAR MEETING – AUGUST 08, 2022 - DAY TOWN BOARD
UNAPPROVED MINUTES
PAGE 02 OF 04**

REPORTS OF COMMITTEES –

Mr. Cox, the liaison to the Hudson River-Black River Regulating District is not in attendance this evening.

Highway Superintendent Lehman Allen, Jr. is done with road construction on Hadley Hill Road and the road is ready for paving. Hopefully this will take place the first week in September. Hoping the price will be going down for blacktop.

Will need two new employees, MEO light resigned after one week. Highway Superintendent Lehman Allen, Jr. informed those present that he has a lot of applications on file. Would train person to get their CDL if necessary. Other laborer is working out great. He is working on getting his CDL, at which point hopefully he can be moved up.

Supervisor Diana Edwards felt that the Town may need to increase salaries.

Superintendent of Highways Lehman Allen Jr. feels that starting pay may need to be bumped up to get workers.

Highway Superintendent Lehman Allen Jr. says he would like to not have MEO light designation in the future, just MEO and laborer. He has looked at specs from the County, CDL should be MEO. Can't move anybody up until January 01st. Will also eliminate MEO light. We don't have an MEO light employee at the moment. Laborer can become MEO once they get CDL license.

Councilman Curt Schreiner has been thinking about annual training being done on the computer for the Sexual Harassment, Violence in the Workplace etc. He will also schedule in person training if necessary. Needs to be done by October. Anyone who works for the Town in any capacity must take the training and sign the roster certifying that they have taken it.

Councilman George Lembo stated that he didn't have anything to report. Had not heard from Carl Zeilman regarding the active shooter training. Councilman Lembo stated that if he doesn't hear from Mr. Zeilman shortly after Labor Day he will reach out to him again. Concerned about security of meeting room.

CORRESPONDENCE –

None

OLD BUSINESS –

Supervisor Diana Edwards asked if anyone had any comments or changes regarding the investment policy she had forwarded to the Board members for their review.

REGULAR MEETING – AUGUST 08, 2022 - DAY TOWN BOARD
UNAPPROVED MINUTES
PAGE 03 OF 04

Supervisor Diana Edwards informed those present that the “Day” in the Park event went well until just before the fireworks. Heavy rain moved in and the fireworks had to be cancelled. They will be rescheduled.

Supervisor Diana Edwards had an update on the NARCAN training that will be held at the Day Town Hall. It will take place on Wednesday, August 31st from 9 – 3. The public is welcome to attend. Information regarding this will be placed on the Town of Day Facebook page.

NEW BUSINESS –

Regarding the purchase of property by the Town, Supervisor Diana Edwards has spoken to the landowner and has been informed that the family is willing to sell the land to the Town of Day.

Attorney Matt Fuller pointed out that if the municipality is purchasing the property that an appraisal needs to be done.

Supervisor Diana Edwards explained to those present that the Town of Day did have extra cash come in from Saratoga County Landfill profit sharing.

Attorney Matt Fuller stated that a title search, among other things, needs to be done. Will need to have a contract drawn up. Attorney Matt Fuller informed those present that it won't be a fast process. There is no statutory obligation to get an appraisal, but if we are challenged it could be an issue.

Attorney Matt Fuller pointed out that the Assessor can give a written opinion on the worth of the property.

Attorney Matt Fuller recommends a survey and title insurance. Buyer would present proposal to seller.

Supervisor Diana Edwards did ask the Board that if the opportunity should arise does the Board want to pursue this purchase.

Attorney Matt Fuller specified that this would be contingent on appraisal.

Attorney Matt Fuller also explained the different things that would need to be completed leading up to a possible purchase by the Town. Attorney Matt Fuller stated that he would provide a list of what needs to be done and/or obtained.

Motion, made by Councilman Curt Schreiner, seconded by Councilman George Lembo, to **approve** proceeding with an offer of up to \$20,000.00 to purchase property for the Town of Day.

Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilwoman Lorraine Newton and Councilman George Lembo.

Carried 4 – 0

**REGULAR MEETING – AUGUST 08, 2022 - DAY TOWN BOARD
UNAPPROVED MINUTES
PAGE 04 OF 04**

Resolution #2022-49: Approval to proceed with offer regarding purchase of Property.

WHEREAS, the Day Town Board after discussion and with input from Town Attorney Matt Fuller, have decided to proceed with an offer to purchase property for the Town of Day, therefore be it

RESOLVED, that the Town of Day will offer an amount up to \$20,000.00 to the owners for the purchase of their property in the Town of Day.

Motion, made by Councilman George Lembo, seconded by Councilman Curt Schreiner, to **adopt** the investment policy reviewed by the Town Board prior to tonight's meeting and to review the investment policy at the Organizational meeting each January.

Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilwoman Lorraine Newton and Councilman George Lembo.

Carried 4 – 0

Resolution #2022-50: To Adopt the investment policy reviewed by the Town Board and review the Town of Day investment policy each year at the Town of Day Organizational meeting in January.

WHEREAS, the Day Town Board realizes the need for the Town of Day to have an investment policy, and

WHEREAS, the Day Town Board also realizes the need for it to be reviewed regularly, therefore be it

RESOLVED, that the Day Town Board has adopted the investment policy which was reviewed by the Day Town Board, and will review the investment policy in force at the time of the Organizational meeting at the beginning of January each year.

PUBLIC INPUT –

None

Motion, made by Councilwoman Lorraine Newton, seconded by Councilman George Lembo, to **adjourn** this Regular meeting of the Day Town Board was made at 7:34pm.

Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilwoman Lorraine Newton and Councilman George Lembo.

Carried 4 – 0

Carol Vaillancourt Town Clerk

