

TOWN OF DAY ZONING BOARD APPEALS  
REGULAR MEETING MINUTES- APPROVED

January 19, 2023

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**Members Present:**

Dave Davidson

Harry Brennan

Steve Edwards

**Members Absent:**

April Schmick (attended after meeting  
due to bad weather)

**Counsel:** non in attendance

Chairman Davidson opened the meeting at 7:00pm

**Pledge**

**Old Business:** No old business. Review of previous minutes deferred to next meeting.

**New Business:** Kenneth J And Christine A Keating appeared to informally discuss their proposed project (Tax Map #31.11-1-28) 1649 North Shore Rd.

The Keating were advised that the ZBA could not discuss any project until the Code Enforcement Officer (CEO) had finished his formal review of the proposal. Because the Keatings have some time pressure, the ZBA agreed to expedite the process by scheduling the Public Hearing for the next meeting in spite of the fact that the ZBA had not accepted their application as complete.

Chairman David informed the Keatings that the scheduled Public Hearing scheduled for February 23, 2023 would only take place if the Keatings completed all procedures needed.

1. A complete ZBA application, including the CEO's letter of rejection that specifies any All variances that the Keatings would be applying for. A complete application requires a copy of the deed, a plot survey showing all existing and proposed structures stamped by a NY licensed surveyor, and a copy of the ZBA application form detailing the alternatives considered.

2. The Keatings must complete the required notification of neighbors before the meeting.

Because their application is incomplete, the Keatings verbally agreed to allow ZBA members to do a site visit before the scheduled Public Hearing.

**Motion:** made by Chair Davidson for a Public Hearing to take place on February 12, 2023 at 7:00pm. Motion accepted by Steve Edwards, 2<sup>nd</sup> by Harry Brennan.

**Motion:** made by Chair Davidson to close the meeting. Motion accepted by Steve Edwards, 2<sup>nd</sup> by member Harry Brennan to adjourn this regular meeting of the Town of Day Zoning Board of Appeals made at 7:12pm

**Carried: 3-0**

Tracy Ladd, Clerk