

**TOWN OF DAY COMPREHENSIVE PLAN
COMMITTEE MEETING
MARCH 16, 2010**

Members Present: Ted Mirczak
Mary Ann Johnson, Supervisor
Ken Metzler, Code Enforcement Officer
Dave Davidson
Judy Traeger
David Cox
Richard Lamb, Consultant

Members Absent: June Dixon

Others: Suzanne Denn, Town Board Member

Motion by Chairman Mirczak, seconded by Committee Member Davidson to approve the minutes of the February 16, 2010 meeting with the following correction on Page 1, second bullet, last sentence: change from "...final determination at the March meeting." to "...final determination at the April meeting." Ayes: Mirczak, Johnson, Metzler, Davidson, Traeger, Cox, . Carried: 6-0.

Map Changes:

Committee Member Metzler stated he spoke to APA representative Brian Grisi at a recent training session regarding map changes. Mr. Grisi advised the Town should forward a letter to APA requesting a map change prior to the March Local Government Day Conference and he would be able to work with Town Members attending the Conference on the change. Chairman Mirczak stated there was concern that a map change at this time would cause the Town to lose the ability to participate in any tradeoffs with APA regarding density in another area of the Town. Professor Lamb stated a map change will also generate certified mailings on the part of APA to all property owners and would the Committee wish to deal with that at the time the Comprehensive Plan is in its own Public Hearing stage. Chairman Mirczak stated there would not be a change until after the Plan's adoption with the Committee making that recommendation.

Committee Member Metzler stated for the record that he is not in favor of any changes to zoning districts by the way of tradeoffs.

Chairman Mirczak will draft a letter for Supervisor Johnson's signature addressing the issues of consistency of maps vs. losing tradeoff credits. Professor Lamb stated contractually he is obligated to follow up on maps changes by way of the Comprehensive Plan.

Review of Sub-Committee Write-ups on Goals and Recommendations:

Goals and Recommendations, Preamble:

- Title will be *Introduction*.
- Second paragraph, second sentence: change from "...comments received at a public..." to "...comments received at public..."
- Third paragraph, second line: change from Draft to "Draft".
- There was discussion of whether this section will be tabbed.

It was agreed that all formats should be the same with goals following recommendations with the exception of Community Development/Community Services Goals. There will be a review of the Town of Horicon's plan for examples to use in the preparation of parts of the Town of Day Comprehensive Plan.

Government Action in Issues Affecting Towns:

- Under Our Recommendations Are, #1: Add "Administrative" which is most consistent with existing land uses and overall guidelines.
- Same section: Explanation of term "Administrative" in form of additional paragraph.
- Recommendations, #3, remove "financial" in first line.
- Change order: #4 should be #3 and vice versa.

Community Development/Community Services Goals:

Discussion ensued on whether this section should follow the format of listing all goals followed by all recommendations. It was agreed that this is a category which includes several different subjects and to separate the goals from the recommendations would be confusing and it will remain in the form which the Committee Members assembled it.

- Last paragraph, Issues: Change "Anecdotal evidence.." to "Informal observation..."
- Remove gray highlighting on Specific Goals and Recommendations page.

Historic Preservation:

- Committee Member Davidson will format this section to conform to previous reports.
- Remove first paragraph stating vision.
- #3 last sentence change "...seeking input form..." to "...seeking input from"
- Title will be "Historic Preservation."

Recreation:

- Committee Member Davidson will format this section to conform to previous reports.
- Remove first paragraph stating vision.
- Page 3, #9 first line change from "...of acquiring of public..." to "of acquiring public..."
- First paragraph which begins "Intuitively, the role...", fourth sentence change "...provided by the Town Survey..." to "...provided by the Resident Questionnaire Survey..."
- Page 2, full paragraph after #4, third sentence change from "...the relevant Planning Board..." to "...the relevant community..."

Land Use, Zoning, Resource Preservation:

- Title Issues should be changed to Issues, Public Opinion and Survey Results.
- The following would become the first sentence: At its inception, the Zoning Ordinance insured a safe and healthy town that could grow and maintain a rural feel and still allow residents who owned small non-compliant parcels the ability to develop and utilize their investments.
- Issues: First sentence: Change from "Questions 4-17 pertained..." to "Resident Questionnaire Survey pertained..."
- Issues: Second sentence: Change from "Most responses liked... to Most respondents like..."
- Issues: Third sentence: Change whole sentence to read: The things that seem to stand out are the need to keep it residential and quiet, with commercial growth being primarily related to residential services and improving recreation opportunities.
- Second heading of Public Opinion will be eliminated.
- Text will be included with Issues with the following punctuation changes: Residents responded to the question: What do you like or what would you change, with the strong answer of "We love it here" or "We would not change a thing."
- Title Recommendations will change to Goals and Recommendations.
- First sentence will read as follows: With town residents responding in a positive way, it shows that zoning is working very well and should continue to be an evolving and improving document:
- Goals will be listed numerically in the following order:
 1. Zoning Ordinance should retain larger lots as single family home building lots. This should be the standard for the Town of Day for years to come.
 2. The ordinance should expand and embrace a green policy in the Residential Low Density Zone which would stimulate more growth away from the lakeshore zone.
 3. The Town should consider adopting a noise ordinance.
 4. The Town Boards (Zoning, Planning, Town) should work on being service business friendly and encourage markets, restaurants and gas

stations to open in the Town of Day where patterns are consistent with zoning.

Review Other Draft Materials:

Acknowledgements:

- Remove borders around names.
- Add business owners.

Purpose of the Plan:

- Bottom page “**NOTE:...**” Remove this paragraph and add to “Process”Section.
- Town Attorney Avigdor will review.

Process:

- Include in paragraph outreach to Day Property owners sessions.
- Add Town Board Resolution after the final sentence. Resolution should include number of years for next review (recommended five years) or statement “At that time a review period was established.”

Planning History in Day:

- Page 2, Second to last paragraph, first sentence change from “...and updated comprehensive...” to “...and updating the comprehensive...”
- Same page and paragraph, delete the following at the end of the second sentence “...and held its first meeting.”

Completion Schedule:

Comprehensive Plan Adoption Steps:

- May 18, 2010 is latest completion date for plan.
- Secretary will submit articles for publicity (several submissions) and notify David Smail, Day Property Owners.
- Change June 14, 2010 date to June 3, 2010 at 6 p.m. for Informal Presentation to the Town Board (Professor Lamb will provide notice for Public Hearing).
- Continue to retain possibility of June 29th meeting at 9:30 a.m.
- Change July 24, 2010 to July 31, 2010 at 10 a.m. for Public Hearing.
- If there are major revisions to the Plan, an additional Public Hearing will be required. (Discussion of what Town Attorney Avigdor may consider major changes. This can also be determined by the Town Board.)

Executive Summary:

- Supervisor Johnson will review various Comprehensive Plans for examples and will prepare draft.

Website Submissions:

Land Use Plan Section C will not be added to the website at this time. The Comprehensive Plan setup on the website is set up similar to chapters and this will follow that format. Web host will be contacted regarding additional additions to the website.

The meeting adjourned at 11:30 a.m.

Respectfully submitted,

Diane Byrne
Secretary