

TOWN OF DAY COMPREHENSIVE PLAN COMMITTEE MEETING JUNE 8, 2010

Members Present:	Ted Mirczak Mary Ann Johnson, Supervisor Dave Davidson June Dixon Judy Traeger	Members Absent:	Richard Lamb, Consultant David Cox Ken Metzler, CEO
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Others: Suzanne Denn, Town Board Member

Review of Minutes:

Review of the April 20th and June 3rd minutes deferred to the August 17th meeting.

Publicity & Web Posting:

- The Comprehensive Plan will be send to Brian Grisi of Adirondack Park Agency for an informal review.
- The Comprehensive Plan was delivered to Saratoga County Planning by Jeff Gray on June 4th for their review. It will be included on their June agenda (June 17th) and if an approval cannot be given until the July 15th meeting, public legal notification can still be accomplished for the Public Hearing to be held on Saturday, July 31st.
- The Comprehensive Plan Committee reviewed and approved the press release.
- The press release will be posted on the website (home page with a link to the release).
- The press release will also be forwarded to Channel 16, Edinburg Newsletter and Sacandaga Express. It will also be forwarded to following newspapers: Post Star, Leader Herald and Amsterdam Recorder with the notation to contact Chairman Mirczak for any questions.
- Copy of press release to be forwarded to David Smail, Day Property Owners Association along with the Plan Draft.
- Supervisor Johnson and Chairman Mirczak will attend the Day Property Owners Association meeting on Saturday, June 26th. Chairman Mirczak will repeat his presentation which was given to the Town Board at the June 3rd meeting.

Review Revised Completion Schedule:

Chairman Mirczak stated the Resolution from the Comprehensive Plan Committee to the Town Board does not need to be presented to the Town Board at their June meeting. The Secretary will prepare the Resolution and sign and initial the same in Chairman Mirczak's absence for presentation to the Town Board. She will also coordinate with Professor Lamb on the time frame when this Resolution should be given to the Town Board. There was discussion that the Town Board could make their Negative Declaration at their August if there are not any issues with the Plan by the public at the Public Hearing on July 31st.

There will not be a Committee meeting in July. The next meeting will be on Tuesday, August 17th at 11 a.m. at Molly's Mason Jar. The response at the July 31st Public Hearing will determine how extensive the agenda will be at the August meeting. It is anticipated there will be some public response to the proposals in the Plan.

SEQR Negative Declaration:

Motion by Dave Davidson, seconded by Committee Member Traeger that the Town of Day Comprehensive Plan Committee has submitted a recommendation that the Comprehensive Plan will have no significant adverse impact, but rather is intended to preserve and protect environmental resources; and would recommend that a negative declaration should be prepared for SEQRA purposes by the Town of Day Town Board. Ayes: Mirczak, Johnson, Davidson, Traeger, Dixon. Carried: 5-0.

Final Issues With The Draft:

Discussion regarding the spelling of "Stoney Creek" or "Stony Creek", and there was also discussion that any other typos or non-substantive changes should be forwarded to Chairman Mirczak. Committee Members can continue to review and forward any non-substantive changes to Chairman Mirczak until the final adoption of the Plan.

Change from the cover page the statement which reads "Prepared by the Town of Day Comprehensive Plan Committee in 2010..." to the "Contents" page. The statement "Adopted by the Town of Day Town Board..." to remain on the cover page. All members agreed to the change. Chairman Mirczak will forward this change to Professor Lamb.

Oversight Committee:

Supervisor Johnson stated the Comprehensive Plan Committee had recommended creating an Oversight Committee. She would be interested in any input from Committee Members on how frequently they should meet, the number of members on the Oversight Committee, if any of the existing Comprehensive Committee Members would be interested in joining this Committee or if anyone would recommend any citizen of the Town would be interested in serving. She also would like to discuss what their mission would be.

Chairman Mirczak stated there are recommendations which suggest certain actions. The Oversight Committee should review the recommendations and decide which should be accomplished first.

Committee Member Davidson recommended the Town Board schedule a specific meeting once a year for the Oversight Committee to review their progress and their recommendations.

Chairman Mirczak stated the Oversight Committee should also be charged with review of Planning and Zoning minutes to assure their actions conform to the Comprehensive Plan.

Town Board Member Denn stated the Oversight Committee should meet on a quarterly basis.

Committee Member Davidson stated the Oversight Committee should not consist of members of any of the Town's boards (i.e. Planning, Zoning or Town Boards) if uninvolved third party involvement is the object.

Committee Member Dixon stated she would be willing to participate in the Oversight Committee but believed it would be beneficial to have a Board Member from both Planning and Zoning attend the Oversight Committee meetings. Town Board Member Denn stated if a member from both Planning and Zoning Boards was an Oversight Committee Member they could speak to issues pertaining to their decisions at the meetings and it would be helpful in information gathering. These Planning and Zoning Members would be prohibited from voting on issues relating to their perspective Boards. Committee Member Traeger stated if the Oversight Committee reviewed the minutes of the Planning and Zoning Boards, they could contact each respective Board for explanations of their decision without being actual members of the Oversight Committee. Committee Member Davidson stated in theory both Planning and Zoning Boards should consider the recommendations of the Comprehensive Plan when making any decisions. Chairman Mirczak stated at the time of additional publicity of the Plan's Public Hearing and at the Public Hearing, there could be a call for any interested parties to volunteer to be appointed to the Oversight Committee.

The Committee agreed the Comprehensive Plan would be scheduled for periodic review in five to ten years. It was noted professional planners recommend no less than every five years which may not require significant changes. Chairman Mirczak stated when the Town Board adopts the plan, at that time the Town Board will set the time period for the next review (he also noted on Page 4 of the Plan, under Purpose, the time frame was specified at five to ten years for review). Committee Member Davidson stated if a major change occurs in the Adirondack Park Agency or in lake regulations or any similar event, it could drive a more frequent review. (For example: It was noted that after a recent review of an expansion of a local restaurant and the Ordinance allowing a 25% expansion without Planning Board site plan review, the Oversight Committee may recommend a reduction to 10% expansion).

Chairman Mirczak expressed his appreciation to the Comprehensive Plan Committee for their diligence and dedication to see the review of the Comprehensive Plan to its completion.

The meeting was adjourned at 10:15 a.m.

Respectfully submitted,

Diane Byrne
Secretary