

TOWN OF DAY 2010 ORGANIZATIONAL MEETING

The Organizational Meeting of the Town Board of the Town of Day, New York was held in Town Hall on January 04, 2010, at 4:30PM.

The meeting was called to order by Supervisor Johnson and the following answered roll call, Town Council: Preston Allen, Suzanne Denn, Jeff Gray, Charlie Dreyer and Supervisor Mary Ann Johnson

Deputies for 2010:

Deputy Supervisor: Suzanne Denn
Deputy Highway Superintendent: Frank Allen
Deputy Tax Collector:
Deputy Town Clerk:
Deputy Registrar:

Other Appointments:

Office of the Aging Board: Linda Reineman
Saratoga County Youth Advisory Board: Suzanne Denn
Registrar of Vital Statistics: Carol A. Vaillancourt
Town Attorney: David B. Avigdor
Litigation Attorney: David B. Avigdor
Planning and Zoning Attorney: David B. Avigdor
Health Officer: Dr. Bell/Glens Falls Hospital
Official Newspaper: Post Star
Depositories: Glens Falls National Bank, Evergreen Bank NBT
Dog Control Officer: Francis Allen
Records Access Officer: Carol A. Vaillancourt
Chairman Planning Board: David Cox
Chairman Zoning Board:
Fair Housing Officer: Ken Metzler
NIMS Representative:

Salaries:

Registrar: \$741.00 per year
Deputy Town Clerk: \$ per meeting, \$12.02 per hour
Board of Review Clerk: \$12.02 per hour
Planning and Zoning Clerk: \$12.02 per hour
Assessor: \$23,165.00 per year

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Code Enforcement Officer: \$32,912.00 per year
Town Attorney: \$18,359.00 per year
Bookkeeper: \$11,929.00 per year
Litigation Attorney: \$150.00 per hour
Budget Officer: \$3836.00 per year
Town Justices: \$6339.00 per year each
Tax Collector: \$4941.00 per year
Dog Control Officer: \$3934.00 per year
Deputy Tax Collector: \$12.02 per hour
Deputy Supervisor: \$25.00 per meeting
Board of Review Members: \$9.81 per hour
P/T Cleaning Person: \$13.20 per hour
P/T Court Clerk: \$12.02 per hour

Town Employees:

Highway Laborers: \$ _____ per hour
Machinery Equipment Operators: \$19.51 per hour
Deputy Superintendent of Highways: \$19.91 per hour
Part-time Refuse / Recycling Laborer: \$11.89 per hour
Part-time MEO Sanitation: \$17.02 per hour
Temporary Laborer Highway: \$11.89 per hour
MEO - Light: \$18.01 per hour
Part-time Laborer Recycling: \$16.54 per hour /\$ _____ per
hour
Temporary Laborer Buildings: \$11.89 per hour
Temporary MEO: \$ _____ per hour
Part-time Laborer Buildings: \$11.89 per hour

Paid By Voucher:

Planning Board & Zoning Board Chairman: \$40.00 per month
Planning Board & Zoning Board Members: \$30.00per month
Health Officer: \$775.00 per year

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Motion made by Preston Allen, seconded by Charlie Dreyer **to approve** Dave Davidson to a 5 year term as a member of the Zoning Board.
Ayes: Preston Allen, Suzanne Denn, Charlie Dreyer, Jeff Gray, Supervisor Mary Ann Johnson
Carried 5 - 0

Motion made by Suzanne Denn, seconded by Preston Allen, **to approve above appointments** and salaries for 2010.
Ayes: Preston Allen, Suzanne Denn, Charlie Dreyer, Jeff Gray, Supervisor Mary Ann Johnson
Carried 5 - 0

Dates for the **monthly Town Board Meetings** will be the second Monday of every month, 6:45 PM for audit of bills, 7:00 PM meeting time, Day Town Hall. Meeting dates falling on legal holidays will be held on the first Thursday following the holiday.

Motion made by Charlie Dreyer, seconded by Suzanne Denn, **authorizing the Supervisor to pay in advance** of audit, public utility services, solid waste disposal, postage, salaries, bid contract vouchers when presented, bonds, interest and insurance premiums due.
Ayes: Preston Allen, Suzanne Denn, Charlie Dreyer, Jeff Gray, Supervisor Mary Ann Johnson
Carried 5 - 0

Motion made by Preston Allen, seconded by Suzanne Denn, **to pay** Town Officials the federal rate for the current year when **using their own vehicle for Town business**.
Ayes: Preston Allen, Suzanne Denn, Charlie Dreyer, Jeff Gray, Supervisor Mary Ann Johnson
Carried 5 - 0

Motion made by Charlie Dreyer, seconded by Jeff Gray, **to set per diem allowance** not to exceed \$100.00 per day for meal expenses for attendees at the Association of Towns Annual Meeting. A voucher or receipt must be provided itemizing daily meal expenses.

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Ayes: Preston Allen, Suzanne Denn, Charlie Dreyer, Jeff Gray, Supervisor Mary Ann Johnson

Carried 5 – 0

Motion, made by Charlie Dreyer, seconded by Suzanne Denn, that the **Town of Day Procurement Policy and Procedures** will be adhered to by any person making purchases of goods or services.

Ayes: Preston Allen, Suzanne Denn, Charlie Dreyer, Jeff Gray, Supervisor Mary Ann Johnson

Carried 5 – 0

Motion made by Preston Allen, seconded by Jeff Gray, **authorizing** Superintendent of Highways to **rent highway equipment to other towns and County** at the State Rate and to purchase highway machinery items not to exceed the sum of \$2,000.00 without Board approval.

Ayes: Preston Allen, Suzanne Denn, Charlie Dreyer, Jeff Gray, Supervisor Mary Ann Johnson

Carried 5 - 0

Motion made by Preston Allen, seconded by Jeff Gray, **authorizing Supervisor to sign** annual renewal permits, and annual contracts entered into by the Town, after review and approval by the Town Attorney.

Ayes:

Carried

Motion made by Suzanne Denn, seconded by Preston Allen, that the following officials be paid as follows:

Monthly	Councilmen, Justices, Tax Collector, Assessor, Historian
15th & Last Day	DCO, Code Enforcement Officer, Bookkeeper, Supervisor, Budget Officer,
	Town Clerk, Highway Superintendent, Attorney

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Bi-weekly	Highway and Sanitation, Maintenance/ Laborer, Clerk of Planning and Zoning, P/T Court Clerk, P/T Cleaner
Yearly	Health Officer, Registrar, Youth Commission, Fire Districts, Corinth Emergency Squad

Ayes: Preston Allen, Suzanne Denn, Charlie Dreyer, Jeff Gray, Supervisor
Mary Ann Johnson

Carried 5 - 0

- Committees:** **Buildings** - Chairman Preston Allen, Charlie Dreyer
Cemeteries – Chairman Jack Vaillancourt, Sam Johnson
Highways – Chairwoman Suzanne Denn, Jeff Gray
Personnel – All Board Members
Senior Van - Ken Metzler
Public Safety – Chairman Charlie Dreyer, Preston Allen
Community Awareness- Chairman Jeff Gray, Suzanne
Denn
Veterans – Co-Chairs Mary Ann Johnson, Ken Metzler

The Supervisor sits as a member of all committees.

Motion made by Suzanne Denn, seconded by Preston Allen , that the Town Board directs the **filing of Quarterly Reports to the Town Board by all persons receiving monies** on behalf of the Town if such persons do not file monthly reports with the Town Board.

Ayes: Preston Allen, Suzanne Denn, Charlie Dreyer, Jeff Gray, Supervisor
Mary Ann Johnson

Carried 5 - 0

Motion made by Jeff Gray, seconded by Preston Allen, that theTown Board directs that all monies received by town employees on behalf of the town shall be deposited forthwith in **interest bearing accounts**, unless such sum shall be less than \$500.00 or there is a stipulation that it can't be an interest bearing account.

Ayes: Preston Allen, Suzanne Denn, Charlie Dreyer, Jeff Gray, Supervisor

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Mary Ann Johnson
Carried 5 – 0

Supervisor Johnson appointed Lauren Roberts as **Town Historian for 2010** at an annual salary of \$1128.00

Interviews of Judy Traeger and Hank Lang, ZBA members, were conducted for the position of ZBA Chairman.

Motion made by Suzanne Denn , seconded by Jeff Gray, **to adjourn** the 2010 Organizational meeting was made at 5:43PM.

Ayes: Preston Allen, Suzanne Denn, Charlie Dreyer, Jeff Gray

Carried 5 – 0

Mary Ann Johnson
Supervisor