

The Organizational Meeting of the Town Board of the Town of Day, New York was held in Town Hall on January 4, 2006 at 9:00 A.M.

The meeting was called to order by Supervisor Johnson and the following answered roll call, Town Council: Percy Allen, Preston Allen, Neil Allen.
Absent: Suzanne Denn Councilman

Deputies for 2006:

Deputy Supervisor: Neil Allen
Deputy Highway Superintendent: Frank allen
Deputy Tax Collector:
Deputy Town Clerk:
Deputy Registrar:

Other Appointments:

Saratoga County Youth Advisory Board: Suzanne Denn
Registrar of Vital Statistics: Carol A. Vaillancourt
Town Attorney: David B. Avigdor
Litigation Attorney: David B. Avigdor
Planning and Zoning Attorney: David B. Avigdor
Voting Machine Custodian: Bud Johnson
Budget Officer: Mary Ann Johnson
Health Officer: Dr. Bell/Glens Falls Hospital
Official Newspaper: Post Star
Depositories: Glens Falls National, Marine Midland,
NBT Bank (Northville)
Dog Control Officer: Connie Eno
Code Enforcement Officer: Kenneth J. Metzler
Records Access Officer: Carol A. Vaillancourt
Planning and Zoning Clerk: Diane Byrne
Secretary to Board of Review: Diane Byrne
Chairman Planning Board: David Cox
Chairman Zoning Board:
Fair Housing Officer: Ken Metzler
P/T Zoning Enforcement Officer: Herb Sjolund
P/T Court Clerk: Jerry Tobia
P/T Assessor's Clerk:

Salaries:

Registrar: \$645.00 per year
Deputy Town Clerk; \$25.00 per meeting, \$10.50 per hour
Clerk Board of Review: \$10.50 per hour
Planning and Zoning Clerk: \$10.50 per hour
Assessor: \$17,500.00 per year
Code Enforcement Officer: \$26,989.00 per year
Office of the Aging Coordinator: \$1,100.00 per year
Town Attorney: \$16,000.00 per year
Litigation Attorney: \$100.00 per hour
Bookkeeper: \$9,236.85 per year
Budget Officer \$3,342.78 per year
Town Justices \$5,525.00 per year
Tax Collector \$4,560.24 per year
Dog Control Officer: \$ 3,428.00 per year
Deputy Tax Collector: \$ per hour
Deputy Supervisor: \$25.00 per meeting
Board of Review Members: \$8.55 per hour
P/T Cleaning Person: \$11.50 per hour
P/T Zoning Enforcement Officer: \$14.50 per hour
P/T Court Clerk: \$10.50 per hour
P/T Assessor's Clerk \$10.50 per hour

Town Employees:

Highway Laborers: \$12.64
Machinery Equipment Operators: \$17.00
Deputy Superintendent of Highways: \$17.34
Part-time Refuse/Recycling Laborer: \$10.37
Part-time MEO Sanitation: \$14.07
Part-time Laborer Highway: \$10.37/\$10.52
MEO - Light: \$15.69
Part-time Laborer Recycling: \$14.42/ \$14.50
Temporary Laborer Buildings: \$10.37
Temporary MEO: \$10.37
Part-time Laborer Buildings - \$14.42

Paid by Voucher:

Voting Machine Custodian: \$100.00 per set up

Election Inspectors: \$8.25 per hour

Party Representatives: \$5.00 per inspection

Planning Board & Zoning Board Chairman: \$35.00 per month

Planning Board & Zoning Board Members: \$25.00 per month

Health Officer: \$750.00 per year

Motion made by Percy Allen, seconded by Neil Allen, **to approve above appointments** and salaries for 2006. Ayes: Preston Allen, Percy Allen, Neil Allen, Supervisor Johnson. **Carried 4-0**

Dates for the **monthly Town Board meetings** will be the second Monday of every month, 6:45 p.m. for audit of bills, 7:00 p.m. meeting time, Day Town Hall. Meeting dates falling on legal holidays will be held on the first Thursday following the holiday.

Motion made by Neil Allen, seconded by Pres Allen, **authorizing the Supervisor to pay in advance** of audit public utility services, solid waste disposal, postage, salaries, bid contract vouchers when presented, bonds, interest and insurance premiums due. Ayes: Preston Allen, Percy Allen, Neil Allen, Supervisor Johnson. **Carried 4-0**

Motion made by Pres Allen, seconded by Neil Allen, to pay Town officials \$.35 per mile when **using their own vehicle for Town business**. Ayes: Preston Allen, Percy Allen, Neil Allen, Supervisor Johnson. **Carried 4-0**

Motion made by Percy Allen, seconded by Pres Allen, to set per diem allowance at \$75.00 per day for meal expenses for attendees at the Association of Towns Annual Meeting. A voucher or receipt must be provided itemizing daily meal expenses. Ayes: Preston Allen, Percy Allen, Neil Allen, Supervisor Johnson. **Carried 4-0**

Motion made by Neil Allen seconded by Pres Allen, authorizing Superintendent of Highways to **rent highway equipment to other towns and County** at the State Rate and to purchase highway machinery items not to exceed the sum of \$2,000.00 without Board approval.

Ayes: Preston Allen, Percy Allen, Neil Allen, Supervisor Johnson. **Carried 4-0**

Motion made by Neil Allen, seconded by Percy Allen, **authorizing Supervisor to sign** annual renewal permits, and annual contracts entered into by the Town, after review and approval by the Town Attorney. Ayes: Preston Allen, Percy Allen, Neil Allen, Supervisor Johnson. **Carried 4-0**

Motion made by Pres Allen, seconded by Neil Allen, that the following officials be paid as follows:

Monthly	Councilmen, Justice, Tax Collector, Assessor, Historian
15th & last day	DCO, Code Enforcement Officer, Bookkeeper, Supervisor, Budget Officer, Town Clerk, Office for Aging, Highway Superintendent, Attorney
Bi-weekly	Highway and Sanitation, Maintenance/Laborer, Clerk of Planning and Zoning, P/T Court Clerk, P/T Zoning Enforcement Officer, P/T Assessor's Clerk, P/T Cleaner
Yearly	Ambulance Services, Health Officer, Registrar, Youth Commission, Fire Districts.

Ayes: Preston Allen, Percy Allen, Neil Allen, Supervisor Johnson. **Carried 4-0**

The following were appointed by the Supervisor:

Committees

- Buildings** - Suzanne Denn
- Cemeteries** - **Jack Vaillancourt** (Chair), Ron Allen, Sam Johnson
- Highways** - Percy Allen
- Personnel** - Neil Allen
- Purchase of Property** - Preston Allen
- Senior Van** - Ken Metzler
- Property Maintenance Review - Logging** - **David Cox** (Chair), Ted Mirczak, Ken Metzler

The Supervisor sits as a member of all committees.

Policy Changes - on the Holiday List -

Motion by Preston Allen and seconded by Neil Allen, to remove Election Day as a paid holiday which was entered in error. Ayes: Preston Allen, Percy Allen, Neil Allen, Supervisor Johnson. **Carried 4-0**

Motion by Percy Allen and seconded by Pres Allen to close Town Hall when the Schools are closed due to storms. Ayes: Preston Allen, Percy Allen, Neil Allen, Supervisor Johnson. **Carried 4-0**

Motion by Neil Allen and seconded by Percy Allen to close Town Hall from Christmas Eve to the Day after New Years if non-elected employees use their vacation, sick or holiday time that week. Ayes: Preston Allen, Percy Allen, Neil Allen, Supervisor Johnson. **Carried 4-0**

Supervisor Johnson stated that within 30 days after notice given by the Town Clerk, all Town officials must bring any and all books and records in their possession before the Town Board for inspection and review. She instructed the Town Clerk to notify Justice Dwyer, Justice Krom, the Planning/Zoning Clerk and the Cemetery Committee, to submit their financial and/or educational and attendance records to the Board on or before January 9, 2006.

Motion made by Pres Allen, seconded by Percy Allen that the Town Board directs the **filing of quarterly reports to the Town Board by all persons receiving monies** on behalf of the town if such persons do not file monthly reports with the Town Board. Ayes: Preston Allen, Percy Allen, Neil Allen, Supervisor Johnson. **Carried 4-0**

Motion made by Neil Allen, seconded by Pres Allen, that the Town Board directs that all monies received by town employees on behalf of the town shall be deposited forthwith in **interest bearing accounts**, unless such sum shall be less than \$500.00 or there is a stipulation that it can't be an interest bearing account. Ayes: Preston Allen, Percy Allen, Neil Allen, Supervisor Johnson. **Carried 4-0**

Resolution 2006-01 introduced by Percy Allen, seconded by Pres Allen, that the Town Board of the Town of Day hereby **designates Supervisor Mary Ann Johnson to attend the Annual Business Session of the Association of Towns** of the State of New York, to be held in New York City, on February 19, 2006, and to cast the vote of the aforesaid Town. Ayes: Preston Allen, Percy Allen, Neil Allen, Supervisor Johnson. **Carried 4-0**

Supervisor Johnson appointed Ruby Marcotte as **Town Historian for 2006** at an annual salary of \$ 700.00, payable monthly. Historian will be on leave of absence from January 01st thru March 31st and will not be paid during those months.

Motion made by Percy Allen, seconded by Neil Allen, to adjourn the meeting. Ayes: Preston Allen, Percy Allen, Neil Allen, Supervisor Johnson. **Carried 4-0**

Adjourned: 10:00 AM