

REGULAR MEETING - August 11, 2003 - DAY TOWN BOARD

A Regular meeting of the Town Board of the Town of Day, New York was held in the Town Hall on August 11, 2003, at 7:00 P.M.

The meeting was called to order by Supervisor Johnson and the following answered roll call Town Council: Cheryl Allen, Neil Allen, Preston Allen, Percy Allen, Assessor Charles Dreyer, Highway Superintendent Danny Allen, Attorney David Avigdor.

Attorney David Avigdor reviewed the Resolution on Moratorium and the request for a Local Law, with the Town Board. Attorney Avigdor explained the process to the Board and will draft a Local Law to be distributed to them by the end of this meeting. The Town Board will have a Special Meeting on August 21st, 2003 at 6:00 P.M. to set a Public Hearing date on this Local Law

Motion made by Cheryl Allen, seconded by Preston Allen to **accept the minutes** of the July 14th, 2003 Regular Meeting. Ayes Neil Allen, Cheryl Allen, Preston Allen, Percy Allen, Supervisor Johnson. **Carried 5-0**

Motion made by Neil Allen, seconded by Percy Allen to **accept July Monthly Reports** of Supervisor, Town Clerk, Code Enforcement Officer, Assessor and Justices. Ayes Neil Allen, Cheryl Allen, Preston Allen, Percy Allen, Supervisor Johnson. **Carried 5-0**

Motion made by Cheryl Allen, seconded by Neil Allen to **approve audited claims** as follows:

281 - # 317 \$180,371.91 'A' Fund \$14,393.46 'DA' Fund \$165,978.45
Ayes Neil Allen, Cheryl Allen, Preston Allen, Percy Allen, Supervisor Johnson.
Carried 5-0

Motion made by Percy Allen, seconded by Preston Allen to **approve audited claims** as follows:

318 - # 320 \$35,105.55 'CD' Fund
Ayes Neil Allen, Preston Allen, Percy Allen Supervisor Johnson. Abstain:
Cheryl Allen. **Carried 4-0**

COMMITTEE REPORTS

CDBG Report - Contractor problem with bid on Project 2001-03. If not settled this week, project will need to be rebid. There will be a CDBG monitoring meeting with GOSC, Supervisor Johnson, LaBerge and CEO Ken Metzler on August 14th, 2003 at Town Hall

Recycling/Refuse Report - Set date of September 8th 2003 at 5:00 P.M. for Town Board Workshop to review this report received from Councilwoman Cheryl Allen.

OLD BUSINESS

Cemetery Regulations Update - The updated regulations will be received and reviewed at the Special Meeting August 21st, 2003 at 6:00P.M. Copies will be forwarded to Cemetery Committee Members.

Tire Collection - approximately 700-750 tires were collected over the period of August 2nd through August 11th, which was about the same amount as last collection.

Resolution #2003-19 offered by Neil Allen, seconded by Cheryl Allen to allow Supervisor Johnson to pay the Washington County Permit Fee of \$30.00 on a separate abstract, to allow the Highway Department to dispose of tires collected. Ayes Neil Allen, Cheryl Allen, Preston Allen, Percy Allen, Supervisor Johnson.
Carried 5-0

Personnel Manual - Supervisor Johnson will ask Saratoga County to change from "bound format" to "3-ring binder format" for ease of updating.

RFQ Highway Garage- No information to do the specs. Local contractor has been contacted to get the specs for the job.

Engineering Services - Joel from Saratoga County DPW is setting up an appointment with Highway Superintendent Danny Allen to review the survey requirements for expanding the current area being used for the Town's sand pit.

Personnel - Refuse/Recycling - Discussion by Town Board and Highway Superintendent on hiring a MEO or Laborer, Full-time or Part-time for Refuse/Recycling. Supervisor Johnson will check with Saratoga Personnel Department for their input on Job Description. Tabled until August 21st, 2003 Special Meeting.

NEW BUSINESS

2004 Budget Sheets - will be distributed by September 1, 2003 to all Department heads and are due back to Supervisor Johnson no later than September 15, 2003

Update on Comptrollers Audit - there are a few minor problems with Highway Payroll time sheets and New York State Retirement System reporting. The final report has not been received.

Unemployment Insurance Reporting - there are two methods of reporting Unemployment Insurance the tax rate method, which we use, or the reimbursement option. The Town has paid \$1,700.00 for the 1st two quarters for Unemployment Insurance for 2003. It may be cheaper to use the reimbursement option and pay only when an employee's collects Unemployment Benefits because we have very few lay-offs. Supervisor Johnson will provide estimates at the September Board Meeting.

Grants - discussion of Grants that are available

CDBG Technical Assistance Grant for a Community Development Strategic Plan. Can apply for up to \$25,000. A 40% Match is required. Filing deadline September 17, 2003. Input on this grant received from Frasier Engineering, Carrowmore and LaBerge.

Rural Community Development Initiative (RCDI) for housing, Community facilities and community and economic development in rural areas. No FA not yet available. Input on grant received from Carrowmore.

Municipal Waste Reduction and Recycling Projects (MWRRP) - funded by NYS Environmental Protection Funds and Clean Water/Clean Air Bond Act. Used for recycling equipment, structures, facilities including land, buildings, roadways, etc. Input on grant received from LaBerge.

Historical Preservation Grant - Supervisor recommended pursuing grant dollars for sand blasting of old stones that were moved from the Sacandaga Valley prior to creation of Sacandaga Reservoir. Supervisor will check with NYS Cemeteries and see if there is any liability on doing this kind of project.

Resolution # 2003-20, offered by Cheryl Allen, seconded by Neil Allen directing the Town Clerk to publish in the Post Star Legal Ads a Request for Quotes (RFQ) on filing an application for Municipal Waste Reduction and Recycling Projects (MWRRP). Ayes Neil Allen, Cheryl Allen, Preston Allen, Percy Allen, Supervisor Johnson. **Carried 5-0**

Resolution # 2003-21, offered by Percy Allen, seconded by Preston Allen authorizing Supervisor Johnson to sign the Youth Week Contract for 2003. Ayes Neil Allen, Cheryl Allen, Preston Allen, Percy Allen, Supervisor Johnson. **Carried 5-0**

Local Law on Moratorium - A copy of the Local Law was distributed to the Town Board by Attorney David Avigdor. A Special Meeting is set for August 21st, 2003 at 6:00P.M. to discuss this Local Law and to set a Public Hearing on it.

CORRESPONDENCE - read by Supervisor

PUBLIC INPUT

Motion to adjourn by Percy Allen, seconded by Cheryl Allen Ayes: Neil Allen, Cheryl Allen, Preston Allen, Percy Allen, Supervisor Johnson. **Carried 5-0**

Adjourned 8:15 P.M.

Suzanne Denn
Town Clerk