

**REGULAR MEETING - MARCH 09, 2009 - DAY TOWN BOARD
UNAPPROVED MINUTES**

A REGULAR MEETING of the Town Board of the Town of Day, New York was held in the Town Hall on March 09, 2009.

The meeting was called to order by Supervisor Mary Ann Johnson at 7:00 PM and the following answered roll call: Councilman Neil Allen, Councilman Charlie Dreyer, Councilwoman Suzanne Denn, Highway Superintendent Scott York, Attorney David Avigdor, Planning Board Chairman David Cox and Historian Lauren Roberts. Auditing the meeting - Bill Burg from Hadley-Luzerne Central School. Absent: Councilman Preston Allen.

Motion, made by Charlie Dreyer, seconded by Suzanne Denn, to **approve the minutes of the February 09, 2009** Regular Meeting.

Ayes: Neil Allen, Charlie Dreyer, Suzanne Denn, Supervisor Mary Ann Johnson
Carried 4 - 0

Motion, made by Neil Allen, seconded by Charlie Dreyer, to **approve the audited vouchers** as follows:

#03-28 - #03-37	Highway Fund	\$20,703.62
#03-01 - #03-27	General Fund	\$20,015.60
T & A		\$ 147.84

Ayes: Neil Allen, Charlie Dreyer, Suzanne Denn, Supervisor Mary Ann Johnson
Carried 4 - 0

Motion, made by Suzanne Denn, seconded by Neil Allen, to **approve the February monthly reports** for the Assessor, Town Justice Krom, Town Justice Johnsen, CEO, Town Clerk and yearly report for the Historian.

Ayes: Neil Allen, Charlie Dreyer, Suzanne Denn, Supervisor Mary Ann Johnson
Carried 4 - 0

COMMITTEE REPORTS -

Highway Superintendent Scott York reports that Skip Flansburg will be working on the bathroom and spare room at the Town Garage for another week or two. Supervisor Johnson suggested that the Town Board members stop at the Town Garage and take a look at the work that has been done there. Supervisor Johnson would also like the Town Hall cleaning lady to start cleaning the bathroom and the Highway Superintendents office at the garage.

Comprehensive Review Committee - Supervisor Mary Ann Johnson will ask Comprehensive Review Committee Diane Byrne to supply the Town Board with the minutes from the Comprehensive Review Committee meetings so that they may stay current with what is being discussed at those meetings. The next meeting of the Comprehensive Review Committee is March 17th at 9:30 am. At 1:15 pm Brian Grisi, from the Adirondack Park Agency will meet with Town Board, Planning and Zoning Board members to talk about the proposed shoreline changes by the Adirondack Park Agency.

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Supervisor Mary Ann Johnson has been invited to Ray Brook by Mr. Stiles of the APA to attend a meeting regarding the proposed legislation on the shoreline changes. As she will not be able to attend due to previous commitments, Supervisor Johnson has asked Planning Board Chairman David Cox to go in her place.

OLD BUSINESS -

Review of fees by the Code Enforcement Officer - Supervisor Johnson reported that CEO Ken Metzler is looking at the fees charged by other Towns for all permits and comparing them to what the Town of Day currently charges. CEO Metzler is still gathering information and will have the report ready for the Town Board shortly.

NEW BUSINESS -

Assessor Items for Discussion -

Waterfront Property and Land valuation: The Assessor feels that the waterfront/lakeside property current assessments are not up to date and the property is under assessed. Assessor Nealon has spoken with a consultant who could help him with an update to properties in the waterfront/lakeside areas. The cost of hiring a consultant to help with this would be \$1600.00 to perform a re-assessment of just the waterfront/lakeside areas. The partial reassessment is legal, but the time frame in which this would have to be done is very small. The Town Board feels that it would be better to wait and perhaps do a complete town wide re-val next year.

Aged-All Exemption - Medical: Assessor Duane Nealon recommends the Town Board disallow the medical expense income adjustment. Administering the medical provision presents several challenges such as what costs are included in the term "medical expenses, how are non-reimbursed medical expenses to be verified, etc. The Board agreed to eliminate the Medical expense portion from the Aged-All exemption after it is determined how the exemption was created.

Hiring of Professional Engineer - Supervisor Johnson has spoken to Garry Robinson, who has done work for the Town of Day and Mr. Robinson has sent a sample contract that he has used with the Town of Milton. Supervisor Mary Ann Johnson informed the Board that the Town can go out for a RFP but it isn't necessary as this falls under the category of professional services. Supervisor Johnson said that she made some changes to page 4 such as instead of reading - pay within 30 days - it now will read , pay by the 15th of the month and added buildings to the section including storm drains. The Engineer could be used not only by the Town Board but by the Planning and Zoning Boards as well. The Engineer would only work when requested, and would bill by the hour. Attorney Avigdor has read over the sample contract and says it is fine. After some discussion the Town Board is agreeable to hiring Engineer Garry Robinson in this capacity.

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Hiring of Grant Writer - Supervisor Mary Ann Johnson has asked the Town Board how they would feel about hiring a grant writer. The person hired would be responsible for searching for grants that would be helpful to the Town of Day and writing and submitting the grants on behalf of the Town of Day. Supervisor Mary Ann Johnson stated that there is money available and hiring someone knowledgeable in this area could be very beneficial to the Town.

Motion, made by Neil Allen, seconded by Suzanne Denn, to **advertise for and hire a Grant Writer** to work for the Town of Day.

Ayes: Neil Allen, Charlie Dreyer, Suzanne Denn, Supervisor Mary Ann Johnson
Carried 4 - 0

Recruitment of Adults for H-L Teen Center - Dr. Joyce McNight, who is on staff at SUNY, is looking for adults to work with her in a teen center without walls. Meeting regarding this will be held at the Hadley-Luzerne Library on March 12th at 6:30 PM and March 14th at noon.

Update on MWRRP Grant - Supervisor Mary Ann Johnson reports that ads have been placed in various publications looking for a MWRRP Grant Project Manager. Bids will be opened on March 30th at 2:00 PM.

Historian Policies - Town of Day Historian Lauren Roberts spoke on different forms that need to be filled out and kept on record whenever the Town acquires any new items for the Town of Day Museum. Historian Lauren Roberts has spoken to the County Historian about various forms that should be used. Some forms are the Deed of Gift form, which gives the person donating an item recognition for donating the item, a form to use if another museum would like to borrow something etc. Also, forms stating our collection policies which would prevent people from donating items that are too large for the museum to exhibit or store, or items needing extensive and/or expensive repair.

PUBLIC INPUT ON RESOLUTIONS - None

Motion, made by Charlie Dreyer, seconded by Suzanne Denn, to **adopt the following resolutions:**

#2009-06: Hiring of Professional Engineer

#2009-07: Adopting Collection Policies and Deed of Gift form for use at the Town Of Day Museum

Ayes: Neil Allen, Charlie Dreyer, Suzanne Denn, Supervisor Mary Ann Johnson
Carried 4 - 0

ZEO position - Supervisor Mary Ann Johnson reported that she has spoken to CEO Ken Metzler regarding ZEO Dave Edwards. Supervisor Mary Ann Johnson stated that the Town may need to look for a new ZEO depending on what the ZEO's schedule is with a new job he has applied for. Supervisor Mary Ann Johnson stated that she will speak to ZEO Dave Edwards directly regarding this.

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Temporary Laborer position for Bldg/Grounds - Supervisor Johnson reported that the Town of Day has two temporary laborer's on the highway now. Supervisor Mary Ann Johnson asked Highway Superintendent Scott York's opinion on giving them more hours. Highway Superintendent Scott York stated that he would like to hire one of the men as a temporary laborer during the summer. Supervisor Mary Ann Johnson asked the Board how they felt about this and the Board agreed to try to keep one or possibly both of the temporary highway laborer's that we have now. As a result of this, the Seasonal Laborer position will not be filled this year.

The question of litigation being done by Attorney David Avigdor on behalf of the Town of Day was brought up. Supervisor Johnson stated that the Town does not budget for this - if there is litigation we transfer funds from the contingency fund to cover any billing submitted to the Town by Attorney David Avigdor.

CORRESPONDENCE -

From: Town of Corinth
Re: Proposed amendment of Corinth Town Code
From: County EOC
Re: Funds available

INPUT FROM PUBLIC -

None

Motion, made by Neil Allen, seconded by Charlie Dreyer, to **adjourn this Regular Meeting** of the Day Town Board was made at 7:45 PM.

Ayes: Neil Allen, Charlie Dreyer, Suzanne Denn, Supervisor Mary Ann Johnson
Carried 4 - 0

Carol Vaillancourt
Town Clerk