PERMIT FOR CONSTRUCTION OF A DRIVEWAY

Application is hereby made for a permit to construct a driveway connection within the right of way of a town road. Approval of this permit application, and issuance of a permit is contingent on the approval of all other agencies involved in the proposed project.

APPLICANT

NAME: _____ PHONE _____

ADDRESS: _____

_____

LOCATION

ROAD NAME: _____

SIDE OF ROAD : (N) (S) (E) (W)

MAP NO: _____ BLOCK NO: _____ LOT NO: _____

NUMBER OF DRIVEWAYS REQUESTED, AND WIDTH OF EACH: _____

APPROVAL

TOWN OF DAY HIGHWAY DEPARTMENT

PHONE: 518-696-3019

Permission is hereby granted to the above applicant to construct a driveway ditch crossing at the location described above in full conformance with the requirements set forth herein and attached hereto (attachments designated): _____

DATE: _____

_____

TOWN HIGHWAY SPERINTENDENT

GENERAL REQUIREMENTS

1. Construction shall be in accordance with the requirements shown on page 3 and 4 of this document; "Typical Residential Driveway" and "Standard Driveway Ditch Crossing", and shall adhere to all special requirements that may be imposed and shown on an attachment to this permit.

2. The applicant shall furnish all materials and bear all costs of construction within the Town Highway Right of Way, and all work done and materials used shall meet the requirements of the Town of Day Highway Department.

3. The angle of the driveway with respect to the highway pavement edge shall not be less than 60 degrees, nor more than 120 degrees.

4. Measurement of the driveway should be twice the width plus 15ft (2W + 15ft.) from an intersection.

5. No driveway shall be permitted at a location where the lack of sight distance in either direction along the highway would pose a hazard.

6. Finished grades of any new driveway exiting downhill toward the public road shall not exceed 12 percent average grade over any 150 foot length, shall not exceed 15 percent at any point, and shall not exceed 3 percent within 25 feet of the intersection of the driveway with the public road.

7. Residential driveways shall be a maximum of 20 feet in width.

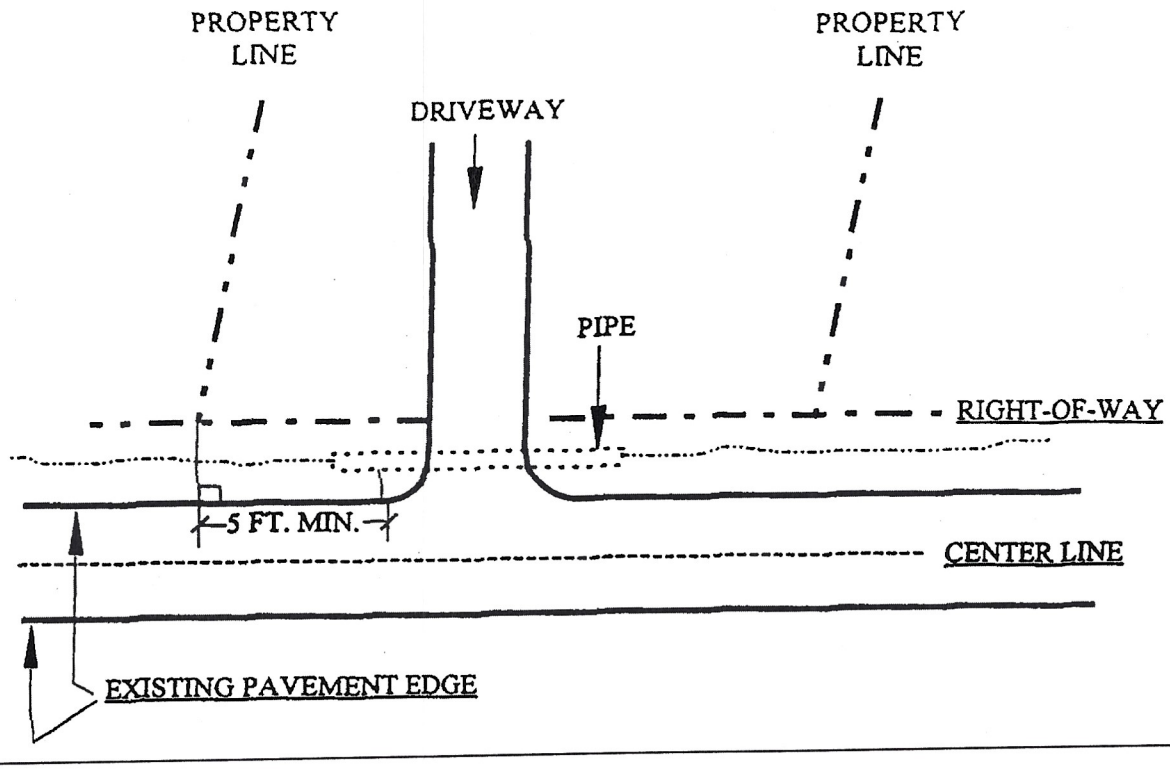
8. Commercial driveways shall be a maximum of 50 feet in width for a single combined entrance and exit, or a maximum of 50 feet each when two separate entrances are permitted. No more than two driveways shall be permitted to any commercial establishment. Applications for a commercial driveway shall include a fully dimensioned plan of the proposed driveway showing a drainage plan.

9. A stake flagging the proposed driveway location shall be placed at the proposed driveway entrance to identify the location for inspection.

DISPUTE PROCEDURE

Should the applicant believe that a permit is being unfairly denied, a request for a variance from the permit requirements may be filed with the Zoning Board of Appeals according to the procedures detailed in Article 11 of the Town of Day Zoning Law.

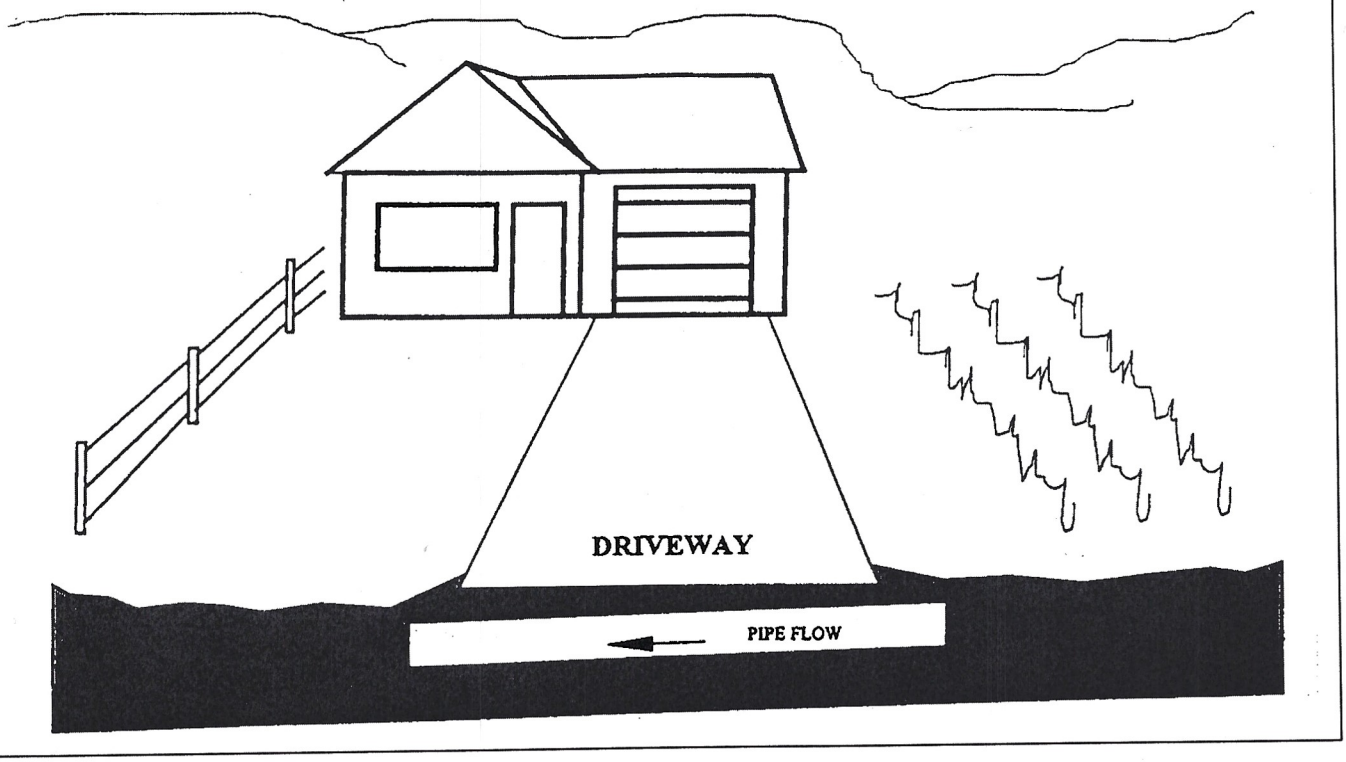
TYPICAL RESIDENTIAL DRIVEWAY



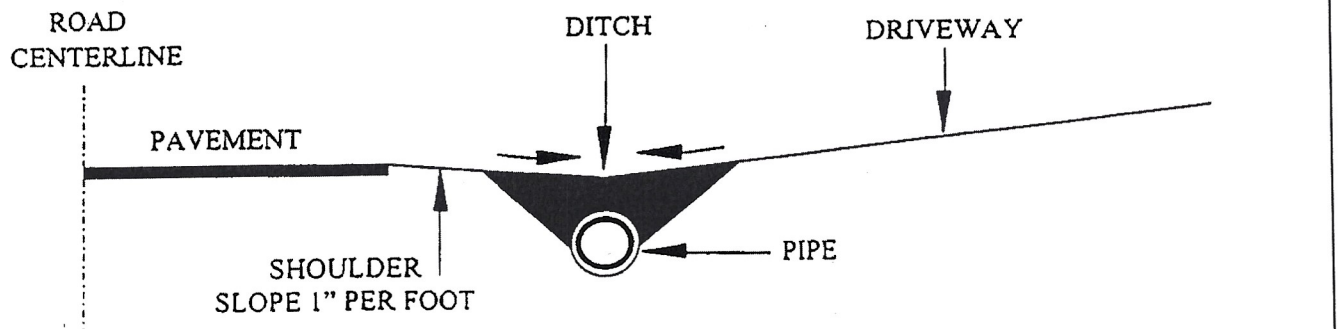
NOTES:

1. A sketch of the proposed driveway must be submitted with each permit application.
2. See Page 4, " Standard Driveway Ditch Crossing" for further specifications.
3. There must be a minimum of 5 feet between the property line and the starting radius of the driveway.
4. Residential driveways may not be wider than 20 feet.

STANDARD DRIVEWAY DITCH CROSSING



1. Pipe must be not less than 12 inches inside diameter, or larger, as required by the Town Highway Superintendent, with a maximum length of 20 ft. and be of either reinforced concrete, corrugated metal or A.D.S. pipe. (no substitutes)
2. Pipe shall be placed so that inside flow line of pipe is at bottom of ditch and sloped true to ditch grade, maintaining free and unobstructed flow.
3. Highway shoulder must not be altered.
4. Any rise in driveway shall occur on the backslope of ditch line so that drainage from *driveway* will flow into the ditch and not into the highway.



CROSS SECTION