

**TOWN OF DAY ZONING BOARD OF APPEALS  
MINUTES – REGULAR MEETING  
JANUARY 23, 2014**

**Members Present:**

Dave Davidson, Chairman  
June Dixon  
Donald Poe  
Judy Traeger  
Lorraine Newton

**Members Absent:**

None

**Also Present:**

Town Attorney, David Avigdor

Dave Davidson opened our meeting with the pledge of allegiance and then asked for roll call by recording secretary. He then asked if there were any changes for the meeting minutes from December. No one had any comment for changes.

**Motion** by Lorraine Newton and seconded by Judy Traeger to approve the meeting minutes of December 16, 2013.

Ayes: Chairman Dave Davidson, Donald Poe, June Dixon, Judy Traeger and Lorraine Newton.

Carried 5-0

**Old Business:**None

**New Business:** Chairman Dave Davidson wanted to make everyone aware that the Town of Day web page is being built right now and eventually all information pertaining to the Zoning Board; our regulations, our meeting minutes, etc., will be available on the website. That being said, he would like our Town of Day Zoning Board application revamped and would like input from the board members as to what changes they would like to see. He suggested that each board member read through

the application, as there may be some things that no longer need to be included in the application and some information we should add. The only thing we can't change in the application is the SEQR form from the state.

Donald Poe suggested that we go back to basics with rewriting the application starting with the basics of introduction, body, process and conclusion. Keep the application simple, why the applicant is present, what they are there for, etc.

Dave Davidson had a question about where the application says they need to have a copy of the contract of sale, if applicable.

Town Attorney, David Avigdor stated that this was for the purpose of verifying that the applicant has a legal interest in the property. The deed would be the most evident for the applicant, but if they are under contract to purchase it, that is sufficient to supply.

Chairman Dave Davidson stated that if any of the board members have any other suggestions after reviewing the application, they can call him or email him. He will be working on a draft copy.

Judy Traeger said that some of the application is in bold and that it would be better to have the whole application in bold print.

Dave Davidson said this will be a great benefit to the applicants in the future to have all this information on the web page for them to view and that this will also make FOIL issues go away, as anyone can access and view the Town of Day web page.

Dave Davidson suggested we put this on the agenda for the next meeting to discuss further for changes.

**Secretary's Report:** Brenda wanted to make everyone aware that the registrations for the Saratoga County Planning and Zoning Conference have been sent in and those that signed up are all set to attend.

**Motion** by Donald Poe and seconded by June Dixon to adjourn the meeting at 7:15 p.m.

Ayes: Chairman Dave Davidson, Donald Poe, June Dixon, Judy Traeger and Lorraine Newton.

Carried 5-0

Respectfully submitted,

Brenda Ward