

**TOWN OF DAY- PLANNING BOARD
REGULAR MEETING FEBRUARY 5, 2018
APPROVED
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Members Present:

Chairman Ted Mirczak
Gary Newton
Craig Trombley
Mary Ann Johnson

Members Absent:

None

Also Attending:

Mary-Ellen Stockwell, Attorney
Kenneth Metzler, Town Code Enforcement Officer
Ellen Taylor, Planning Board Applicant

Chairman Ted Mirczak opened the meeting at 7PM.

PLEDGE

Motion, made by Gary Newton and seconded by Craig Trombley to **accept** the minutes from the December 4, 2017 Regular Meeting of the Planning Board.
Ayes: Chairman Ted Mirczak, Gary Newton, Craig Trombley and Mary Ann Johnson.
Carried 4-0.

There was not a meeting held on January 4, 2018.

OLD BUSINESS: None

NEW BUSINESS: **Boundary Line Adjustment**
Tax Map #42.-2.-22-11, 42.-2.-26
and 42-3-4.2
Metzler, Kenneth J. and Michele M.

Mr. Metzler approached the board with three maps for their review. Chair Mirczak disclosed that he had spoken to Mr. Metzler earlier in the day to clarify the maps prior to the meeting.

Mr. Metzler, and his wife, own three contiguous lots and want to adjust the boundary lines and then gift a parcel to each of their sons. The property is on Horsehill Road and they all have separate deeds. Each new parcel will be approximately 18 acres with 200 foot of frontage.

There was some discussion among the board members and the attorney and then a vote was called for.

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Motion, made by Mary Ann Johnson, seconded by Gary Newton to **declare** the boundary line adjustment application complete contingent upon a deed.

Carried 4-0.

Motion, made by Craig Trombley, seconded by Gary Newton to **declare** the Town of Day Planning Board lead agency under SEQR for this boundary line adjustment application.

Carried 4-0.

Motion, made by Mary Ann Johnson, seconded by Gary Newton to **declare** a Negative Declaration under SEQR for this boundary line adjustment application based on the information and analysis in the SEQR form, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Carried 4-0.

A discussion on whether or not a Public Hearing would be needed was held by the Planning Board members. It was decided that this would have a negative impact and thus the public hearing could be waived.

Motion, made by Gary Newton, seconded by Craig Trombley to **waive** the public hearing on this matter.

Carried 4-0.

Motion, made by Craig Trombley, seconded by Gary Newton to **approve** the boundary line adjustment for Kenneth J. and Michele M. Metzler, Tax Map #42.-2.-22-11, 42.-2.-26 AND 42-3.4.2

Ayes: Chairman Ted Mirczak, Gary Newton, Craig Trombley and Mary Ann Johnson.

Carried 4-0.

Mr. Metzler left at 7:15 p.m.

Prior to continuing with the second section of new business, Chair Mirczak requested that we continue with Correspondence and Secretary's Report. We will then return to New Business.

CONTINUING BUSINESS - None

CORRESPONDENCE - A handout is provided on the NYPF Conference on April 22nd to April 24th at the Sagamore Resort.

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SECRETARY'S REPORT: There has been no further information received on the Local Government Day Conference in Lake Placid on April 18th and 19th.

It has come to our attention that the application for a Boundary Line Adjustment does not specifically require a deed to be submitted. This is obviously an oversight. Attorney Stockwell recommended that it be added. She also stated that it would be an improvement to add a current deed and any known recorded easements. She will provide the exact language. This should also be added to all other applications. This is subject to Town Board approval.

There is a Public Meeting on February 22, 2018 at the Town Hall regarding the Sacandaga Camp Ground variances before the Zoning Board of Appeals. It will probably be at least 2 months before this comes before the Planning Board again.

A fee of \$50 was received for the Boundary Line Adjustment.

NEW BUSINESS: A return to the second portion of tonight's new business.

Motion, made by Gary Newton, seconded by Craig Trombley to go into **Executive Session** to discuss a personnel matter was made at 7:30 pm. There is a candidate for an opening of a member of the Planning Board.

The candidate left at 7:50 pm and the Planning Board came out of Executive Session.

Motion, made by Mary Ann Johnson, seconded by Gary Newton to recommend Ellen Taylor to the Town Board for a 5 year term starting March 2018. It was a unanimous decision. Chair Mirczak will notify the candidate pending the next meeting of the Town Board.

Chair Mirczak will not be at the March meeting. Vice Chair Johnson will lead.

Motion, made by Gary Newton, seconded by Craig Trombley to **adjourn** this Regular Meeting of the Town of Day Planning Board was made at 7:55 PM.
Ayes: Chairman Ted Mirczak, Gary Newton, Craig Trombley and Mary Ann Johnson.
Carried 4-0.

Dawn Graham
Clerk