

**TOWN OF DAY ZONING BOARD OF APPEALS
MINUTES – REGULAR MEETING
APRIL 21, 2014**

Members Present:

Dave Davidson, Chairman
Donald Poe
Judy Traeger
Lorraine Newton
June Dixon

Also Present:

Town Attorney, David Avigdor

Members Absent:

The meeting was opened with Chairman Davidson asking the board if they had any comments or changes for the March 17, 2014 meeting. There were no changes by the board.

Motion by June Dixon and seconded by Lorraine Newton to approve the meeting minutes of March 17, 2014.

Ayes: David Davidson, Donald Poe, Judy Traeger, Lorraine Newton, and June Dixon

Carried 5-0

Old Business:

Chairman Davidson stated that he had sent Brenda an email for what he wanted to be covered under old business and they were; discuss lead agency process for variance referrals from the Planning Board, discussion for common application forms for the Zoning Board of Appeals/Planning Board with different cover letters, and a motion for the Zoning Board to rescind the SEQRA motion.

Chairman Davidson explained that David Avigdor, Chairman Davidson and Ted Mirczak had discussions via email about the Weiss subdivision and the SEQRA motion. The Planning Board first declared themselves lead agency for SEQRA purposes and then referred the applicants to the Zoning Board of Appeals. The Zoning Board, at their meeting, also declared themselves lead agency for SEQRA.

Both boards cannot be the lead agency for SEQRA. Chairman Davidson

said the Zoning Board needs to rescind their motion for being lead agency. He said that in the future, the board needs to be more thoughtful before declaring lead agency for SEQRA. Town Attorney, David Avigdor also explained that the Planning Board may not always be the lead agency for SEQRA, it could be the DEC, Department of Health, etc. The general procedure is; an agency that believes that it should be the lead for environmental review, declares itself the lead agency.

Motion by Lorraine Newton and seconded by June Dixon to rescind the motion by the Zoning Board to be lead agency for SEQRA.

Ayes: David Davidson, Donald Poe, Judy Traeger, Lorraine Newton, and June Dixon
Carried 5-0

The Planning Board will be informed that they are the lead agency for SEQRA and that the Zoning Board of Appeals rescinded their motion.

Old Business #2:

Common applications for the Planning Board and the Zoning Board of Appeals. Chairman Davidson and Ted Mirczak are working together to make the applications more user friendly. They are going to try to use the same forms with different cover letters for the different applications. The goal is to eventually put all the applications on line so they can be downloaded from the Web page. The electronic submissions would give the public the opportunity to fill out the applications from home, as most of the residents are only here part-time. The Town is still looking to appoint a webmaster for the new and revised web site.

Motion to adjourn the meeting by Lorraine Newton and seconded by Judy Traeger at 7:15 p.m.

Ayes: David Davidson, Donald Poe, Judy Traeger, Lorraine Newton, and June Dixon
Carried 5-0

Respectfully submitted,
Brenda Ward