**TOWN OF DAY-ZONING BOARD OF APPEALS**

**REGULAR MEETING-APPROVED MINUTES**

**DECEMBER 21, 2015**

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**Members Present: Members Absent:**

Chairman Dave Davidson Member June Dixon

Member Lorraine Newton

Member Judy Traeger

Member Donald Poe

**Also Present:**

Attorney David Avigdor

Ken Metzler, Zoning Enforcement Officer

Attorney Susan Bartkowski

Pledge

**Motion,** made by Judy Traeger, seconded by Lorraine Newton to **approve** the minutes from the November 16, 2015 Regular Zoning Board of Appeals meeting.

Ayes: Chairman Dave Davidson, Member Lorraine Newton, Member Judy Traeger, and

Member Donald Poe.

**Carried 4-0**

**OLD BUSINESS:** The “Application for an Area Variance” was presented for discussion and review. Members Lorraine Newton and Donald Poe discussed potential changes. Chairman Dave Davidson will take their ideas under consideration and reintroduce the application at the January meeting. Attorney David Avigdor did clarify that when the application is completed the Town Board does not need to review it.

**NEW BUSINESS: NACHBAUER, Craig and Sharon**

**S/B/L: 33.17-1-40**

**Variance Application**

Attorney Susan Bartkowski was present to represent the Nachbauers, as they were unable to attend the meeting. The application was determined to be incomplete. Ken Metzler stated that a rejection letter was required before the application can be brought before the Zoning Board of Appeals. He had not written that letter as the Variance Application had not been submitted to him for review. He had approved a previous application for the same property. That application had a different plot plan attached. Therefore he needed to review the new survey map prior to accepting or rejecting the application. It was also determined that more information was needed regarding a septic system on the new application.

**Motion** made by Judy Traeger and seconded by Lorraine Newton that the application was incomplete pending a denial letter from Ken Metzler.

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Ayes: Chairman Dave Davidson, Member Lorraine Newton, Member Judy Traeger, and

Member Donald Poe.

**Carried 4-0**

**Resolution** commending Judy Treager for her Zoning Board of Appeals Service was offered by Dave Davidson and seconded by Donald Poe.

Ayes: Chairman Dave Davidson, Member Lorraine Newton, Member Judy Traeger,

Member Donald Poe.

**Carried 4-0**

**Motion,**  made by Dave Davidson, seconded by Lorraine Newton, to **adjourn** this meeting of the Zoning Board of Appeals was made at 7:35pm.

Ayes: Chairman Dave Davidson, Member Lorraine Newton, Member Judy Traeger,

Member Donald Poe.

**Carried 4-0**

Dawn Graham

Clerk