

**TOWN OF DAY-ZONING BOARD OF APPEALS
REGULAR MEETING-DRAFT MINUTES
NOVEMBER 21, 2016
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Members Present:

Chairman Dave Davidson
Member Lorraine Newton
Member Al Graham
Member Donald Poe
Member June Dixon

Members Absent:

None

Also Attending:

Attorney Matthew Fuller

Pledge

Roll Call

Motion, made by Lorraine Newton, seconded by Al Graham, to **approve** the minutes from the October 17, 2016 Regular Zoning Board of Appeals meeting with two changes: (1) on page one in New Business the Planning Board was changed to the Zoning Board of Appeals and (2) on page two Attorney Fuller was changed to Chairman Davidson and for clarity Attorney Fuller was added to the following sentence.

Ayes: Chairman Dave Davidson, Member Lorraine Newton, Member Al Graham, Member Donald Poe, Member June Dixon.

Carried 5– 0.

OLD BUSINESS: Chairman Davidson presented an Area Variance Application Form, a Use Variance Application Form and a form entitled Introduction to the Zoning Board of Appeals members and to Attorney Fuller. The Use Variance form and the Introduction forms were not available prior to the meeting.

Chairman Davidson envisions all three parts on the website so that they can be easily found and understood.

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Attorney Fuller had done some editing on the prior edition of the Use Variance Application. Chairman Davidson had some more editing after that. These changes will be reexamined at the next meeting in December after everyone has a chance to review them.

Chairman Davidson stated that while reviewing the Zoning Code he saw parts that may have minor errors. He would like to start a list and present it to the Town Board for inclusion. Attorney Fuller stated that the Queensbury Zoning Board presents a list of changes to their Town Board once a year. The Zoning Code should be a living and breathing instrument to reflect changes that present themselves.

.NEW BUSINESS: None

CORRESPONDENCE: None

SECRETARY'S REPORT: None

Motion, made by June Dixon, seconded by Lorraine Newton to **adjourn** this Regular Meeting of the Town of Day Zoning Board of Appeals was made at 7:14 PM.

Ayes: Chairman Dave Davidson, Member Lorraine Newton, Member Al Graham, Member Donald Poe, Member June Dixon.

Carried 5– 0.

Dawn Graham
Clerk