

**SPECIAL MEETING-DAY TOWN BOARD
APPROVED MINUTES
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A SPECIAL MEETING of the Town Board of the Town of Day, County of Saratoga State of New York, was held in Day Town Hall, 1650 North Shore Rd Hadley, NY 12835 on April 15, 2024.

The meeting was called to order by Supervisor Diana Edwards at 1:00pm with the following roll call: Councilman George Lembo, Councilwoman Cheryl Allen, Councilman Harry Brennan, Councilman Joseph Flacke, Supervisor Diana Edwards and Highway Superintendent Leonard Allen.

The Town Engineer, Garry Robinson was present for the meeting. Garry said that 4 bids were handed in and ranged from \$942,840.00 to \$1,033,148.00 Garry said ING Civil Inc was the lowest bidder and does great work. Garry said all the numbers were looked at and added up correctly, everything was in the bid package that was requested. Councilman Harry Brennan asked if it was a bridge project or culvert project. Garry explained that originally it was a culvert replacement but DEC's requirements due to the size is a bridge project. Councilwoman Cheryl Allen asked where ING Civil Inc was located, Garry said they are out of Watervliet NY. Garry also explained that there would be 1'-1'5" of grade and will be paved. The weight limit will not be an issue at all. Garry said all the work in the stream must be done by October because of the trout. Councilwoman Cheryl Allen suggested that the residents in that area were told when the Sand Lake Bridge project will start. Councilman Joseph Flacke mentioned that logging in that area has been done and was wondering if that would be an issue. Garry said no logging will be done near the bridge for the rest of this year. Councilman Joseph Flacke asked how the payments would work, Garry said he expects a lot of the materials would be ordered and delivered to do the job so it would probably be a big first payment. Highway Superintendent Leonard Allen explained that \$30,000.00 was down for clearing and grubbing, the Highway crew did all the clearing so it shouldn't be that full amount to do the grubbing part of it. Garry said the Highway crew did a great job on the clearing and it looks great.

Resolution 2024-49 to award the Sand Lake Road bid to ING Civil Inc in the amount of \$942,840.00 to construct the bridge in accordance with out project specifications, also the Town Supervisor is authorized to sign the contracts on behalf of the Town Board.

Motion, made by Councilman Joseph Flacke to move forward to award the bid, 2nd by Councilman Harry Brennan.

Ayes: Councilman George Lembo, Councilwoman Cheryl Allen, Councilman Harry Brennan, Councilman Joseph Flacke, Supervisor Diana Edwards.

Carried: 5-0

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Highway Superintendent Leonard Allen said he would like to have the Highway Sand Pit on Hollow Road cleared more. Leonard said it looks like 15-20 acres could be cleared and its mostly hard wood.

Motion, made by Councilman George Lembo, 2nd by Councilwoman Cheryl Allen for the Supervisor to accept quotes on clearing acreage for the Highway Sand Pit on Hollow Road.

Ayes: Councilman George Lembo, Councilwoman Cheryl Allen, Councilman Harry Brennan, Councilman Joseph Flacke, Supervisor Diana Edwards.

Carried: 5-0

Quotes would be due by May 13, 2024 by noon.

Councilwoman Cheryl Allen mentioned that in Albany on May 14th-15th there's a finance school, must register by April 30, 2024.

The Town Clerk asked about health insurance and AFLAC if it would be an option to get coverage for the Town Clerk position. According to Saratoga County, there is no minimum hours needed for an elected official for a Town for health insurance. It would be a Town Board decision. The Board agreed they don't see a problem and a resolution will be made for May 13, 2024 meeting for that position.

Some changes need to be made to the town vehicle policy. Supervisor Diana Edwards said the town vehicle can be approved by her to be out of state but will run it by the town board first. Cheryl mentioned that per the employee handbook only town employees can be in the town vehicle. Cheryl said the policy needs to be signed and on record that the new policy was read. Councilman George asked about a town employee staying in a motel/hotel for town business and if a spouse can ride along with them. Supervisor Diana mentioned that the town employees take their own personal vehicle and submit a voucher for milage.

Councilwoman Cheryl Allen asked about scheduling workshops to get the policies done. The board decided to schedule a workshop on May 21, 2024 at 7:00pm to work on policies.

Councilman George Lembo asked the board how they felt about the public input at the beginning and end of the town board meetings. Councilman Joseph Flacke said he feels that the public input should not be a debate. Councilman Harry Brennan said he feels that is the only times a taxpayer in the town can come in to make comments and they should be heard. Supervisor Diana Edwards like the public input once towards the

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end of the meetings. The board decided to try public input once at the next meeting to see how it goes.

Councilwoman Cheryl Allen mentioned she would like new chairs in the meeting room for the residents and the town board. Cheryl would also like a sign board out near North Shore Rd for upcoming meetings and things for the public to see when driving by. Cheryl would like the current town signs spiced up some so they don't look like a hamburger.

Councilman George Lembo mentioned about putting up some time of barrier or separation from the public and the board members during meetings.

Motion, made by Councilman George Lembo to **adjourn** the Special meeting, 2nd by Councilwoman Cheryl Allen at 2:28pm.

Tracy Ladd
Town Clerk