

**TENTATIVE BUDGET SPECIAL MEETING-DAY TOWN BOARD
APPROVED MINUTES
OCTOBER 3, 2024
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A SPECIAL MEETING of the Town Board of the Town of Day, County of Saratoga State of New York, was held in Day Town Hall, 1650 North Shore Rd Hadley, NY 12835 on October 3, 2024.

The meeting was called to order by Supervisor Diana Edwards at 6:00pm with the following answering roll call: Councilman George Lembo, Councilwoman Cheryl Allen, Councilman Harry Brennan, Councilman Joseph Flacke, Supervisor Diana Edwards and Highway Superintendent Leonard Allen.

Supervisor Diana Edwards explained that a workshop meeting was held on September 30, 2024. As per the discussion and agreements of the Board, the updates are on the Tentative Budget. The Board agreed to do a 4% raise across the board, with the exception of the Town Clerk.

Supervisor Diana Edwards asked the Board if anyone plans on going to the training in New York City, if so, the budget would have to reflect the cost for that training. The Board agreed to increase Town Board contractual expense account A1010.4 from \$3,000 to \$5,000. In case anyone decides to attend those classes in 2025.

Councilman George Lembo asked about the Judge's credit card and what the plan was going forward regarding reimbursing mileage and paying for gas while traveling for trainings and things. The Board agreed that it's either gas or mileage and if his personal vehicle is being used then the gas is to be paid by himself and the mileage will be reimbursed by the Town.

Supervisor Diana Edwards explained that the Bookkeeper accounts are broken down better on the budget, which now shows payroll processing costs, direct deposit fees and quick book fees.

Supervisor Edwards explained that the Operations of Plant/Buildings decreased for 2025 from 2024 because we now only have one person who cleans the Town Hall and Museum, we do not have a grounds employee.

Supervisor Edwards mentioned that we need a new printer/copier in the building being the one we have is broken, this is used for larger maps and bulk printing. The cost would be around \$3600. a service agreement for \$300. would be for the copier to be checked out, fixed if any issues, ink replacement and things like that.

Supervisor Edwards said for the account A1989.1 she put in for 15 hours a week for the General Clerks hours, the Board would like to think about that and hear back from the

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Tax Assessor first to find out the duties she has planned for the General Clerk first. Right now, the General Clerk is budgeted for up to 10 hours a week.

The account A1989.1 increased for 2025 because of the insurance increase for the new Town trucks.

The Board agreed to raise the contingent account to \$50,000. from \$35,000.

Highway Superintendent Leonard Allen explained that a lot of signs in the Town need to be replaced. The Board agreed to raise account A3310.4 to \$3,000. From \$1500.

The Board agreed to raise account A5132.4 from \$35,000 to \$40,000.

The account A7110.4 was increased due to mowing and the fall cleanup for 2025.

Account A7450.4 includes the mowing and electric bill.

Account A8010.4 was increased from \$1500. to \$2000. incase of additional meetings being a lot has been going on in the Town for building homes.

Account A8020.4 was decreased from \$1500. to \$1200. being the Planning Board hasn't had much going on in the last few years.

Refuse and Garbage account A8160.1 increased to \$24,000. from \$22,000. for the garbage truck driver and the day covered for the recycling center. Equipment Capital Outlay account A8160.2 was increased to \$15,000. from \$10,000. Contractual Expense account A8160.4 was decreased from \$8,000. to \$5,000.

Community Beautification account A8510.4 was increased from \$500. to \$800.

Cemeteries account A8810.2 was increased from \$6,000. to \$10,000. for fencing.

Capital Projects Buildings account A9950.9.1 was decreased from \$70,000. to \$40,000. being a lot of projects were done in 2024.

Highway Superintendent Leonard Allen explained that a new bucket truck account DA5197.2.1 is needed, the one that they have is a 1983 and he plans on buying a used one to save money.

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Motion, made by Councilman Harry Brennan, 2nd by Councilman Joseph Flacke to accept the changes to the tentative budget and to move them to the Preliminary Budget for the Public Hearing.

Ayes: Councilman George Lembo, Councilwoman Cheryl Allen, Councilman Harry Brennan, Councilman Joseph Flacke and Supervisor Diana Edwards.

Carried: 5-0

The Board agreed to set the Preliminary Budget Public Hearing for October 28, 2024 at 6:00pm.

Motion, made by Councilwoman Cheryl Allen, 2nd by Councilman George Lembo to adjourn the Tentative Special Meeting at 9:22pm.

Ayes: Councilman George Lembo, Councilwoman Cheryl Allen, Councilman Harry Brennan, Councilman Joseph Flacke and Supervisor Diana Edwards.

Carried: 5-0

Tracy Ladd
Town Clerk