

**SPECIAL MEETING – MAY 20, 2014 – DAY TOWN BOARD
AUDIT OF CHIEF FISCAL OFFICERS BOOKS FOR 2013
UNAPPROVED MINUTES
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A SPECIAL MEETING of the Town Board of the Town of Day, County of Saratoga, State of New York, was held in the Day Town Hall, 1650 North Shore Road, Hadley, NY 12835 on May 20, 2014.

The meeting was called to order by Supervisor Preston Allen with the following present: Councilwoman April Schmick, Councilman Curt Schreiner, Councilman Jeff Gray and Accounting Clerk Mary Ann Johnson.
Absent: Councilman Charlie Dreyer

Following a checklist from the Office of the New York State Comptroller's Office for the review of the Chief Fiscal Officers record keeping, which is the same type of checklist used to review the Town Clerk / Tax Collector, Justice etc. accounts, the Day Town Board proceeded to review the documents.

The Day Town Board reviewed the cash receipts, cash disbursements, cash reconciliations, receivables, financial reporting, payrolls, etc. with satisfactory results.

Some of the resolutions being put forth for approval at this Town of Day Special Town Board meeting are as follows:

#2014 --16 Audit of Justice Books (For the Year 2013)

#2014 – 17 Audit of Town Clerk / Tax Collector, PI/ZBA Clerk & CEO (For the year 2013)

PUBLIC INPUT ON RESOLUTIONS – NONE

Motion, made by Councilwoman April Schmick, seconded by Councilman Jeff Gray, to **approve** the following resolutions:

Ayes: Supervisor Preston Allen, Councilman Curt Schreiner, Councilwoman April Schmick, Councilman Jeff Gray

**Carried Ayes – 4
Noes - 0**

Resolution: #2014 – 16 AUDIT OF JUSTICE BOOKS (FOR THE YEAR 2013)

Whereas, the Town Board of the Town of Day audits all books of any officers of the Town of Day who handle funds received for the Town of Day, and

Whereas, the books of Justice Johnsen were submitted to the Town Board of the Town

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of Day and the Town Board members did audit the books to the best of their ability, therefore be it

Resolved, that in accordance with New York State Law, the books of the Justice for the Town of Day, namely Justice Johnsen were audited by the Day Town Board on January 30, 2014, with no discrepancies being found at that time.

**Resolution: #2014 – 17 AUDIT OF TOWN CLERK / TAX COLLECTOR, PI/ZBA
CLERK & CEO (FOR THE YEAR 2013)**

Whereas, the Town Board of the Town of Day audits all books of any officers of the Town of Day who handle funds received for the Town of Day, and

Whereas, the books of Town Clerk / Tax Collector , PI/ZBA Clerk & CEO were submitted to the Town Board of the Town of Day and the Town Board members did audit the books to the best of their ability, therefore be it

Resolved, that in accordance with New York State Law, the books of the Town Clerk/Tax Collector, PI/ZBA Clerk & CEO for the Town of Day, were audited by the Day Town Board on January 30, 2014, with no discrepancies being found at that time.

Another resolution being put forth at this Special Meeting of the Day Town Board is:
#2014 – 18 Time and date for Public Hearing – Franchise Agreement with Time Warner Cable

PUBLIC INPUT ON RESOLUTION – NONE

Motion, made by Councilwoman April Schmick, seconded by Councilman Curt Schreiner, to **approve** the following resolution:

Ayes: Supervisor Preston Allen, Councilman Curt Schreiner, Councilwoman April Schmick, Councilman Jeff Gray

**Carried Ayes – 4
Noes - 0**

**Resolution: #2014 – 18 TIME AND DATE FOR PUBLIC HEARING – FRANCHISE
AGREEMENT WITH TIME WARNER CABLE**

Whereas, the Town Board of the Town of Day has received a copy of the Cable Television Franchise Agreement to provide Cable Television Services between the Town of Day and Time Warner Cable Northeast, LLC d/b/a Time Warner Cable, from Time Warner Cable, and

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Whereas, the Town Board of the Town of Day is aware that the current Franchise Agreement will expire later in 2013, and

Whereas, a Public Hearing must be held with a copy of the agreement being available for inspection by the public during normal business hours at the Town Clerk's office prior to the Public Hearing, therefore be it

Resolved, that a Public Hearing regarding the Cable Television Agreement between Time Warner Cable and the Town of Day will be held on Monday, June 09, 2014 at 7:00PM at the Day Town Hall 1650 North Shore Road, Hadley NY, 12835. All persons desiring to be heard will be heard at that time.

Another resolution being put forth at this Special Meeting of the Day Town Board is:
#2014 – 19 AUDIT OF CHIEF FINANCIAL OFFICER (2013)

PUBLIC INPUT ON RESOLUTION – NONE

Motion, made by Councilman Jeff Gray, seconded by Councilwoman April Schmick, to **approve** the following resolution:

Ayes: Supervisor Preston Allen, Councilman Curt Schreiner, Councilwoman April Schmick, Councilman Jeff Gray

**Carried Ayes – 4
Noes - 0**

Resolution: #2014 – 19 AUDIT OF CHIEF FINANCIAL OFFICER (2013)

Whereas, the Town Board finds it in the best interest of the Town to audit the books of any person who collects money for the Town of Day and which is also required by New York State Law, therefore be it

Resolved, that the records of the Chief Financial Officer (2013) have been examined to the best of the Day Town Board's ability and by following the checklist provided by the New York State Comptroller's Office for the review of the Chief Financial Officers records.

Motion, made by Councilwoman April Schmick, seconded by Councilman Curt Schreiner, to **adjourn** this Special Meeting of the Day Town Board at 7:43PM.

Ayes: Supervisor Preston Allen, Councilman Curt Schreiner, Councilwoman April Schmick, Councilman Jeff Gray

Carried 4 – 0

