

**REGULAR MEETING – JULY 11, 2016 – DAY TOWN BOARD  
UNAPPROVED MINUTES  
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**A REGULAR MEETING** of the Town Board of the Town of Day, County of Saratoga, State of New York, was held in the Day Town Hall, 1650 North Shore Road, Hadley NY 12835 on July 11, 2016.

The meeting was called to order by Supervisor Preston Allen at 7:00pm with the following answering roll call: Councilman Curt Schreiner, Councilwoman April Schmick, Councilwoman Judy Traeger, Highway Superintendent Ronnie Ladd, Attorney David Avigdor and liaison to the Hudson River – Black River Regulating District David Cox.

**Motion**, made by Councilwoman Judy Traeger, seconded by Councilwoman April Schmick, to **approve** the minutes from the June 13<sup>th</sup> Regular meeting.

Ayes: Supervisor Preston Allen, Councilman Curt Schreiner, Councilwoman April Schmick and Councilwoman Judy Traeger.

**Carried 4 - 0**

**Motion**, made by Councilman Curt Schreiner, seconded by Councilwoman April Schmick, to **approve** the audited abstracts as follows:

#280, 282, 285-287	Pre-audit General Fund	\$3,798.15
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#281, 283

Ayes: Supervisor Preston Allen, Councilman Curt Schreiner, Councilwoman April Schmick and Councilwoman Judy Traeger.

**Carried 4 - 0**

**Motion**, made by Councilwoman April Schmick, seconded by Councilman Curt Schreiner, to **approve** the June 2016 reports for the following: Town Justice, Town Clerk, Assessor and Supervisor.

Bank reconciliations for Genl., H/W, Payroll/A/P and Town Clerk/Tax Collector.

Ayes: Supervisor Preston Allen, Councilman Curt Schreiner, Councilwoman April Schmick and Councilwoman Judy Traeger.

**Carried 4 - 0**

**COMMITTEE REPORTS –**

Highway Superintendent Ronnie Ladd reports that the Saratoga County Highway crew is drawing in sand that they have given to the Town of Day from their garage near Stewarts Dam. All the equipment is up and running again as some of the equipment did need repairs. Glasshouse Creek Road is ready to be paved. Blacktopping will take place on July 19<sup>th</sup> & 20<sup>th</sup>. The Highway crew is also mowing the sides of the Town roads.

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David Cox, Town of Day liaison to the Hudson River – Black River Regulating District, reports that the HR-BR Reg. District approved the conditional awarding of design work on the Conklingville Dam to Schnabel Engineering. This work is for concrete repair and grouting on the Conklingville Dam. The Federal Energy Regulating Commission (FERC) annual inspection of the Conklingville Dam will be discussed at the next meeting on July 12<sup>th</sup> in Northampton. FERC has asked that the HR-BR Reg. Dist. evaluate and assess the Dow valves at the Conklingville Dam.

There is no meeting in August. The next meeting will be in Lowville at the Town Hall on September 13<sup>th</sup> at 10:00am.

Councilwoman April Schmick has one of the additions to the Employee Handbook ready for approval. This is in regards to the addition of a Bereavement Policy.

Councilman Curt Schreiner is going to ask for reports from the Luzerne – Hadley Fire Department and the Edinburg Fire Department every six months.

**OLD BUSINESS –**

Supervisor Preston Allen reports that the Deceased Veterans Ceremony that took place in Ballston Spa on June 21<sup>st</sup> was a very nice ceremony.

Supervisor Preston Allen has received a letter of interest in regards to the opening on the Planning Board. Supervisor Preston Allen will set up an interview.

**NEW BUSINESS –**

Attorney David Avigdor has approved the language of the Bereavement Policy addition to the Town of Day Employee Handbook.

There will be a concert by Bobbi Dick and Susie Q at the Day Town Hall on July 20<sup>th</sup> at 7:00 pm. The concert will be held indoors.

“Day in the Park” will take place on Saturday, August 06<sup>th</sup> with “Juke Box Jim” from 5:30pm-8:30pm with fireworks at dusk. This will take place at the Saratoga County Park and neighboring boat launch.

Supervisor Preston Allen states that the logging on Town property at the Town of Day sand pit has been completed.

Highway Superintendent Ronnie Ladd informs us that the material needed for the repair of the lunch room roof at the Town of Day Highway garage has been ordered. Not all of it is in yet. When the rest arrives they will get started on the roof repair.

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Supervisor Preston Allen has received a contract from JGS Recycling and will be asking for the Boards approval to sign it.

Supervisor Preston Allen informed those present that the Town of Day maintenance man will now be keeping a log on the condition of the playground equipment. The equipment is located in the Town of Day park on North Shore Road which is located near the Town of Day Town Hall and Town of Day museum.

Attorney David Avigdor informed those present that his house has sold and that his intention is to submit his letter of resignation in early August. He would be willing to attend the interviews for his replacement if the Town Board would like him to do so.

**PUBLIC INPUT ON RESOLUTIONS –**

None

**Motion**, made by Councilwoman Judy Traeger, seconded by Councilwoman April Schmick, **to adopt the following resolutions:**

**#2016-21 Addition to Employee Handbook – Bereavement Policy**

**#2016-22 Authorization for Supervisor to sign JGS Recycling Contract**

Ayes: Supervisor Preston Allen, Councilman Curt Schreiner, Councilwoman April Schmick and Councilwoman Judy Traeger.

**Ayes 4 Nays 0**

**Resolution #2016-21 Addition to Employee Handbook – Bereavement Policy**

**WHEREAS**, the Town Board having read and discussed the proposed Bereavement Policy, and

**WHEREAS**, at the current time there is no Bereavement Policy in the version of the Employee Handbook currently being used, and

**WHEREAS**, Attorney David Avigdor has reviewed the proposed Bereavement Policy and has approved the language used, therefore be it

**RESOLVED**, that the Day Town Board does hereby approve the insertion of the proposed Bereavement Policy into the current Town of Day Employee Handbook.

**Resolution #2016-22 Authorization for Supervisor to sign JGS Recycling Contract**

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**WHEREAS**, the Day Town Board has been informed by Supervisor Preston Allen of his receipt of a contract from JGS Recycling, therefore be it

**RESOLVED**, that the Day Town Board does authorized Supervisor Preston Allen to sign the contract with JGS Recycling.

Supervisor Preston Allen informs those present that correspondence is available for review.

**INPUT FROM PUBLIC –**

A resident of Kathan Road did ask Highway Superintendent Ronnie Ladd if he has any plans for paving Kathan Road next year. Highway Superintendent Ronnie Ladd replied that he is thinking of paving on Kathan Road in 2017.

**Motion**, made by Councilwoman April Schmick, seconded by Councilwoman Judy Traeger, to **move to Executive session** to discuss personnel issues was made at 7:22pm.

Ayes: Supervisor Preston Allen, Councilman Curt Schreiner, Councilwoman April Schmick and Councilwoman Judy Traeger.

**Carried 4 – 0**

**Motion**, made by Councilwoman April Schmick, seconded by Councilman Curt Schreiner, to **end Executive Session** was made at 8:08pm.

Ayes: Supervisor Preston Allen, Councilman Curt Schreiner, Councilwoman April Schmick and Councilwoman Judy Traeger.

**Carried 4 – 0**

**Motion**, made by Councilwoman April Schmick, seconded by Councilman Curt Schreiner, to **adjourn this Regular Meeting** of the Day Town Board was made at 8:09pm.

Ayes: Supervisor Preston Allen, Councilman Curt Schreiner, Councilwoman April Schmick and Councilwoman Judy Traeger.

**Carried 4 – 0**

Carol Vaillancourt  
Town Clerk

