

**SPECIAL MEETING – JANUARY 20, 2017 – DAY TOWN BOARD  
UNAPPROVED MINUTES  
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**A SPECIAL MEETING** of the Town Board of the Town of Day, County of Saratoga, State of New York, was held in the Day Town Hall, 1650 North Shore Road, Hadley NY 12835 on January 20, 2017.

The meeting was called to order by Supervisor Preston Allen at 6:30 pm with the following Town Board members present: Councilman Curt Schreiner, Councilwoman April Schmick and Councilwoman Judy Traeger.

The purpose of the meeting was the yearly auditing of the books by those working for the Town who collect money throughout the year.

The first paperwork to be reviewed was that of Judge Johnsen, who had submitted his paperwork prior to the meeting. The New York State Comptrollers Office checklist was used to review procedures. The Courts books were found to be satisfactory.

The Town Clerk / Tax Collectors books were reviewed next with the Comptrollers checklists being used for both. Both the Town Clerk and Tax Collector books were found to be satisfactory.

The Supervisor books and the CEO's books will be reviewed at a later date.

**Motion**, made by Councilwoman April Schmick, seconded by Councilwoman Judy Traeger, to **adjourn** this Special Meeting of the Day Town Board was made at 8:47pm. Ayes: Supervisor Preston Allen, Councilman Curt Schreiner, Councilwoman April Schmick and Councilwoman Judy Traeger.

**Carried 4 – 0**

Carol Vaillancourt  
Town Clerk