

**SPECIAL MEETING - JULY 25, 2022 – DAY TOWN BOARD
UNAPPROVED MINUTES
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A SPECIAL MEETING of the Town Board of the Town of Day, County of Saratoga, State of New York, was held in the Day Town Hall, 1650 North Shore Road, Hadley, NY 12835 on July 25, 2022.

Pledge of Allegiance.

The meeting was called to order by Supervisor Diana Edwards at 11:00am with the following answering roll call: Councilwoman Lorraine Newton, Councilman Jeff Gray, Councilman George Lembo, Councilman Curt Schreiner, Highway Superintendent Lehman Allen Jr. and Town of Day Engineer Garry Robinson.

This Special Meeting was called to discuss the Sand Lake Road culvert project.

Highway Superintendent Lehman Allen, Jr. explained what is necessary to do in regards to the project including the hiring of an additional engineer that is qualified to do such a large project.

Town Engineer Garry Robinson looked through portal for correspondence from FEMA. FEMA said it will be a culvert project, but anything over 20' is considered a bridge by DOT. Calculations are different for a bridge than a culvert. Foundations and footings, along with other things, are different.

Town Engineer Garry Robinson talked to different engineers to come up with a list of names for an engineer to work with him on this project.

Mr. Tutunjain has done this kind of work before and helped on the Paul Creek bridge project in the Town of Day. Mr. Tutunjain has good recommendations.

Town Engineer Garry Robinson explained that the soil survey had been done along with other testing needed during this phase. Wants to run everything by Board first. Same schedule as before, would have what needs to be done completed and ready to start the project next year.

Cannot work on the project after October 01st due to it being a trout stream.

Engineer Garry Robinson said that at start of discussions on the project earlier this year, that it might cost around a million. Now probably a million plus. Hopefully some prices will go down. Engineering fees will be over \$100,000.00. FEMA pays for whatever it cost to build it.

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Anything over 20' in New York State is considered a bridge. DEC said that it needs to be a wider culvert than what is there.

DEC states the opening on the structure will be 20% wider than stream width. The average stream width is 20', so the box culvert or bridge opening will be 25' wide. This puts the structure into a bridge category.

FEMA will pay for there percentage. Once actual cost is in FEMA will pay.

Councilman George Lembo asked about who will pay for what.

Engineer Garry Robinson explained that there will be up to \$100,000.00 in engineering fees, the Towns money will be paid upfront, then re-imbursed by FEMA and NYS. Can put in request for payment after phases. Construction probably would not take more than three months.

The culvert has three sides and no bottom. Can angle the concrete any way they want.

Engineer Garry Robinson explained that the Town will need some permanent easements from property owners.

Supervisor Diana Edwards mentioned that the Town of Edinburg had parts lifted into place.

Engineer Garry Robinson explained that once it's bid we will look at shop drawings, then order concrete. Concrete will need to cure for 28 days. He also explained that his company will take care of the bids going out.

Councilman Curt Schreiner had a question about how the payment is broken down.

Councilman Curt Schreiner asked about the length of time it usually takes to get money back. Engineer Garry Robinson explained that it will probably be within five months. Councilman Curt Schreiner mentioned that it will take time to get a bond and also wanted to know how much money do we really need.

Councilman Jeff Gray mentioned a weight limit to which Engineer Garry Robinson responded that he wasn't sure what it would be, but they are aware of large truck traffic. Will probably have a bypass road that will run on one side. Using aluminum cover – can place half in one day.

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Highway Superintendent Lehman Allen, Jr. stated that the one that is in there is 8'x12'.

Highway Superintendent Lehman Allen, Jr. has spoken to three property owners who border the construction site. All have stated they would have no problem granting an easement for a work site to be established.

Will have the Town's Attorney look it over.

Supervisor Diana Edwards inquired about the length of time the bid process will take. Engineer Garry Robinson replied that the Board will have to determine how fast to get bids back.

Highway Superintendent Lehman Allen, Jr. speculated that after coming up with design, cost, etc. might be able to start in April. No, can't start until May 01st because of trout.

Engineer Garry Robinson stated that plans and specs for culvert, cost of estimates package would be done once design is done. Should be early in year to start the bid process. A bunch of people, regulating agencies, have to sign off on projects. The agencies are usually pretty good about moving things along.

Supervisor Diana Edwards wanted to know how everyone will bill Town and when we need the money.

Engineer Garry Robinson explained that the Town will have bills monthly from contractors. They will be informed of when the Town Board meeting is. Also, there will probably be change orders during the process.

Highway Superintendent Lehman Allen, Jr. stated that we will have to follow DEC specs.

Councilman Curt Schreiner did ask about when the bond would have to be done by.

Engineer Garry Robinson explained that there will be three payments maybe four and there is up front stuff, bypass, clearing trees, brush, etc. to get ready.

Engineer Garry Robinson will do cost estimates.

Highway Superintendent Lehman Allen, Jr. suggested reaching out to Edinburg and asking Supervisor Jean Raymond how much it cost to do their culvert. Did they bond out etc.

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Motion, made by Councilman George Lembo, seconded by Councilwoman Lorraine Newton, to **adjourn** this Special Meeting of the Day Town Board was made at 11:36am.
Ayes: Supervisor Diana Edwards, Councilwoman Lorraine Newton, Councilman Jeff Gray, Councilman George Lembo and Councilman Curt Schreiner.

Carried 5 – 0

Carol Vaillancourt
Town Clerk